



AGENDA

CITY OF UNION CITY/ SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY MEETING

GARY SINGH, Mayor
SCOTT SAKAKIHARA, Vice Mayor (District 4)
LANCE NISHIHARA, Councilmember (District 1)
JAIME PATIÑO Councilmember (District 2)
JEFF WANG, Councilmember (District 3)

Tuesday, April 22, 2025
7:00 PM

City Hall - Council Chamber
34009 Alvarado-Niles Road Union City, CA 94587

1. CALL TO ORDER

1.1. Pledge of Allegiance

1.2. Roll Call

2. UNFINISHED BUSINESS - None

3. PROCLAMATIONS AND PRESENTATIONS

3.1. Proclamation - 56th Annual Municipal Clerks Week May 4 – 10, 2025

3.2. Proclamation Recognizing Mike Dee for His Outstanding Volunteer Service to Community and Recreation Services and the Ruggieri Center for Active Adults, Ages 50+

3.3. Presentation of Certificates of Recognition to the 2025 Recycling Poster Contest Winners

4. ORAL COMMUNICATIONS

An individual speaker shall have three minutes to address the Council on non-agenda items under the Oral Communications section of the agenda. The Chair may, in their discretion, lower the time limit to less than three minutes based on the number of speakers and/or business to be conducted by the City Council. Members of the public who wish to speak to the Council under the first Oral Communications section are requested to complete a speaker card, giving their name and city of residence. If a speaker wants further notification from the City, the speaker may include a mailing address. Neither a speaker card or identification of name, city of residence or mailing address are required to provide public comment but are requested for record keeping purposes.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine in nature and will be enacted by one motion. If discussion is required on a specific item, it will be removed from the Consent Calendar and considered separately.

5.1. Approve the April 1, 2025 City Council Special Meeting Action Minutes

- 5.2. Approve the April 8, 2025 City Council Regular Meeting Action Minutes
- 5.3. Approve the April 15, 2025 City Council Special Study Session Action Minutes
- 5.4. Adopt a Resolution Approving an Amendment to the Classification Specification for Administrative Specialist – Confidential
- 5.5. Adopt a Resolution Authorizing the City Manager to Execute the First Amendment to the Consulting Services Agreement with Elliott Group Consulting for Tyler Munis Project Support to Increase the Agreement Amount by \$90,486 for a Total Not To Exceed Amount of \$165,486, and to Extend the Agreement Term to December 31, 2025
- 5.6. Adopt A Resolution Awarding A Construction Contract To United Storm Water, Inc., In The Amount Of \$133,641, For The Citywide Full Trash Capture Device Installation Project, City Project No. 25-11, And Approving A Total Contract Budget In The Amount Of \$153,688
- 5.7. Adopt a Resolution Authorizing the City Manager, or Their Designee, to Submit the Required Funding Application and to Execute the Certifications, Assurances, and Authorized Agent Forms for the Low-Carbon Transit Operations Program (LCTOP) for the Union City FLEA (Flexible, Local, Easy, Access) Microtransit Expansion of Service, in the Amount of \$225,603, and to Place the Award in the Transit Fund (511)
- 6. PUBLIC HEARINGS - None
- 7. CITY MANAGER REPORTS
 - 7.1. Adopt a Resolution Authorizing the Replacement of Police Department Firearms with Glock Models Equipped with Pistol Mounted Optics, Approving the Decommissioning and Destruction of Existing Firearms, and Authorizing the Purchase of Firearms and Equipment from LC Action Police Supply in an Amount of \$113,898.56 for Equipment, and an amount of \$9,101.44 for Training
 - 7.2. Adopt Resolutions Approving: 1) A Side Letter to the Memorandum of Understanding Between the City of Union City and the Union City Police Officers' Association Related to Health Plan Contributions; 2) A Side Letter to the Memorandum of Understanding Between the City of Union City and the Union City Police Management Association Related to Health Plan Contributions; and 3) An Amendment to the Compensation and Benefit Plan for Unrepresented Employees Related to Health Plan Contributions
- 8. SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY - None
- 9. AUTHORITIES AND AGENCIES - None
- 10. CITY COMMISSION / COMMITTEE REPORTS - None
- 11. ITEMS REFERRED BY COUNCIL
- 12. GOOD OF THE ORDER
- 13. CLOSED SESSION - None
- 14. ADJOURNMENT

MEETING INFORMATION

Regular City Council meetings are held in person on the second and fourth Tuesday of each month at 7:00 p.m. in the Council Chambers, City Hall, 34009 Alvarado-Niles Road, Union City, CA 94587.

Meetings can also be observed via Zoom: <http://citycouncil-live.unioncity.org>

Meetings are broadcast live on UCTV Channel 15 and live-streamed on the City's website: <https://www.unioncity.org/199/City-Meetings-Video>.

Public Comment: Members of the public cannot provide comments via Zoom unless specifically permitted, as detailed below. Remote access is subject to technical availability. If the Zoom platform or other technology fails, the City Council will proceed with the meeting in person unless prohibited by law.

Public Records: Documents related to agenda items are available for review on the City's website (<https://www.unioncity.org>) or during business hours at the City Clerk's Office, 34009 Alvarado-Niles Road, Union City, CA 94587.

Accessibility: If you require special assistance to participate in the meeting, please contact the City Clerk's Office at (510) 675-5448 at least 72 hours before the meeting. Closed captioning is available for all regular City Council meetings.

ADDRESSING THE CITY COUNCIL

In-Person Public Comment:

Members of the public may address the Council on any agenda item or during the Public Input portion of the meeting. To speak, please fill out a speaker card with your name and city of residence. If you would like a follow-up from the City, you may also provide your mailing address. Completing a speaker card and providing your name, city, or mailing address are not required to make a public comment but are requested for record-keeping purposes.

Written Comment:

To submit written comments on an agenda item or during Public Comment, please email: publiccomment@unioncity.org. Include "public comment" in the subject line and reference the agenda item number. Written comments will be forwarded to the City Council and made publicly available.

Public Comment via Zoom:

As noted above, the public may not address the Council via Zoom unless required by AB 2449. If the City is required to provide this opportunity, the Mayor will announce it at the beginning of the meeting. If allowed, raise your virtual hand on Zoom to indicate that you would like to speak on a specific agenda item.

CITY COUNCIL NORMS AND GUIDELINES

(Resolution No. 6129-23; Adopted May 23, 2023)

The Union City Council abides by the following norms:

1. We conduct ourselves in a professional manner, treat everyone with respect, and act with high integrity, always putting the interests of the City of Union City ahead of self-interests in accordance with our code of ethics.
2. We respect the Council-Manager form of government, and do not interfere with the City Manager's role or any professional duties of City staff.
3. We recognize that matters of confidential nature are to be kept private and undisclosed.
4. We respect each other's opinions and are supportive of each other's work advocating for the City, and we ensure that all voices are heard. We do not criticize others for having a different point of view, and we agree to disagree respectfully.
5. We understand that the City Council acts as a body, all members are equal, and policy direction is only given by a majority vote of the City Council. Once a decision is made, all members of the City Council must respect the City Council's direction.
6. We will be prepared for City Council meetings and ask our questions of the City Manager in advance so we can avoid surprising City staff at meetings.
7. We do not criticize City staff publicly or to others and will refrain from directing them. Instead, we will take our concerns and questions privately to the City Manager.

8. We will govern on an at-large basis, although elected by districts. We will maintain a citywide perspective and consider the needs and interests of the entire community.
9. We will continue to allocate resources based on long-term strategic priorities and efforts, with consideration of citywide service levels and financial capacity.
10. We understand customer service is the priority and each member of the City Council will help constituents regardless of the district in which they reside or from which a Councilmember themselves is elected.
11. We recognize the significant importance of attendance and participation at City Council meetings in proceeding with City business. All members of the City Council should endeavor to miss no more than two regular meetings per calendar year absent extraordinary circumstances. Members of the City Council should, absent unforeseen circumstances, provide a minimum of sixty days' notice to the City Council of planned absences during the Good of the Order or Items Referred by Council portion of the City Council agenda, as appropriate.

May these Council Norms be administered and enforced in the following manner:

1. Councilmembers have the primary responsibility to assure that ethical standards are understood and met by the Council, and that the public can continue to have full confidence in the integrity of government.
2. The Mayor and the Council have the responsibility to intervene when action of its members are in violation of Council Norms.
3. The City Council can review and revise the Council Norms as needed.
4. During City Council discussions, deliberations, and proceedings, the Mayor is designated with the primary responsibility to ensure that Councilmembers adhere to the Council Norms.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

This notice and agenda were posted on the City's website and the City Hall bulletin board at least 72 hours prior to the meeting date, in compliance with the Ralph M. Brown Act.

/s/Thai Nam Pham, MMC, CPMC
City Clerk/Secretary to the City of Union City Successor Agency



Agenda Item

ATTACHMENTS:

Description		Type
	Proclamation	Attachment

CITY OF UNION CITY

PROCLAMATION



56th Annual Professional Municipal Clerks Week May 4 – 10, 2025

WHEREAS, Municipal Clerks play an important role in local government, serving as a bridge between the community and City officials; and

WHEREAS, Municipal Clerks keep official records, ensure government transparency, and help residents access important information; and

WHEREAS, as Election Officials, Municipal Clerks serve as a gateway to democracy, administering fair, accessible, and secure elections that uphold the integrity of the electoral process and ensure every vote counts; and

WHEREAS, Municipal Clerks provide excellent public service while remaining neutral and fair to everyone in the community; and

WHEREAS, Municipal Clerks work hard to improve their skills through education and training to better serve their cities; and

WHEREAS, it is important to recognize the dedication and hard work of Municipal Clerks and show appreciation for their service.

NOW, THEREFORE, I, Gary Singh, Mayor of the City of Union City, and on behalf of the entire City Council, do hereby proclaim May 4 – 10, 2025, as **Professional Municipal Clerks Week** in the City of Union City and extend sincere gratitude to our **City Clerk Thai Nam Pham** and all Professional Municipal Clerks for their outstanding dedication and commitment to the communities they serve.

DATED: April 22, 2025

GARY SINGH, Mayor

SCOTT SAKAKIHARA, Vice Mayor

LANCE NISHIHARA, Councilmember


JAIME PATIÑO, Councilmember

JEFF WANG, Councilmember
Tuesday, April 22, 2025



Agenda Item

ATTACHMENTS:

Description		Type
	Proclamation	Attachment

CITY OF UNION CITY

PROCLAMATION



Proclamation Recognizing Mike Dee for His Outstanding Volunteer Service to Community and Recreation Services and the Ruggieri Center for Active Adults, Ages 50+

WHEREAS, since beginning his volunteer service in 2023, Mike Dee has become an essential part of the Ruggieri Center's success by volunteering Monday through Friday, from open to close, demonstrating exceptional dedication, dependability, and commitment to the Center, its programs, and its community; and

WHEREAS, Mike has been a key volunteer for the Ruggieri Center's Table Tennis Program, ensuring the program runs smoothly each day, managing equipment needs, and consistently being the last to leave to make sure everything is safe and secured; and

WHEREAS, Mike plays an important role in the Center's Healthy Lunch Program, sponsored by Spectrum Community Services, helping fellow volunteers prepare and serve meals daily, while offering participants a friendly face and someone they can rely on for support and guidance; and

WHEREAS, Mike also assists with the Ruggieri Center's Farmers Market Food Distribution Program, sponsored by Tri-City Volunteers, ensuring it runs smoothly for more than 150 participants on the 2nd and 4th Wednesday of each month; and

WHEREAS, on February 7, 2025, Mike demonstrated courage and quick thinking when he came to the aid of a fellow Ruggieri Center member experiencing a cardiac incident, displaying lifesaving action and calm under pressure.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Union City does hereby recognize and honor Mike Dee as the 2025 Volunteer of the Year for Community and Recreation Services for his outstanding service at the Ruggieri Center for Active Adults, Ages 50+.

DATED: April 22, 2025

GARY SINGH, Mayor

SCOTT SAKAKIHARA, Vice Mayor

LANCE NISHIHARA, Councilmember

JAIME PATIÑO, Councilmember

JEFF WANG, Councilmember



Agenda Item

ATTACHMENTS:

Description		Type
	PowerPoint Presentation	Attachment

April 22, 2025



2025 Union City Recycling Poster Contest

Cliff Feldman, Recycling & Solid Waste Program Manager



2025 Union City Recycling Poster Contest: Rethink, Reduce, Reuse, Recycle and Rot = the “5



Special Thanks to:

NHUSD

Tri-CED

Republic Services



Calling all students! You're invited to enter Union City's

16TH ANNUAL RECYCLING POSTER CONTEST

PRIZE CATEGORIES:
K-Grade 2
Grades 3-5
Grades 6-8
Grades 9-12

THEME: FOLLOW THE 5 R'S!
Our every day choices have an impact on our community, one another, the planet and future generations. By following the 5 R's, RETHINK, REDUCE, REUSE, RECYCLE AND ROT we can each have a positive impact!

WHO MAY ENTER
Any student, grades K-12, who lives or attends school in Union City. One entry per student.

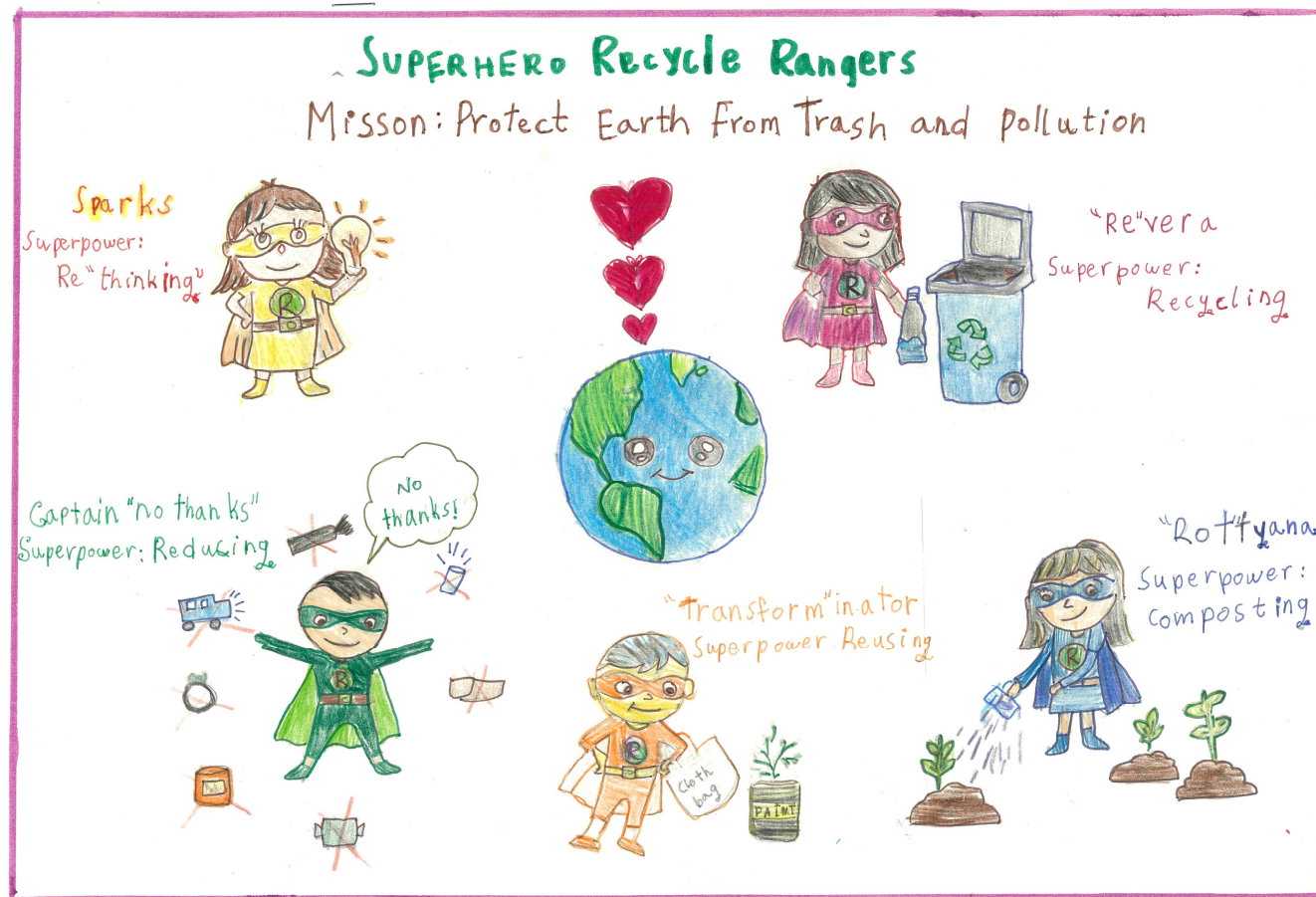
ENTRY DATES: MONDAY, FEBRUARY 17, 2025 AT 9:00 AM - MONDAY, MARCH 10, 2025 AT 2:00 PM

POSTER REQUIREMENTS **JUDGING**

Place 1 **Place 2** **Place 3**
\$50 **\$30** **\$15**



2025 Union City “Follow the 5 R’s” Recycling Poster Contest Winners



Grades K-2
1st Place Winner

Rhea G.
 Delaine Eastin
 Elementary School
 (1st Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades K-2

2nd Place Winner

Ellie N.

Delaine Eastin

Elementary School

(2nd Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades 3-5
1st Place Winner

Jasmin T.
 Pioneer Elementary
 School (4th Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners

★ Reduce and Plants! ★

Idea
Plants can
help other
plants grow
big and strong.



Grades 3-5

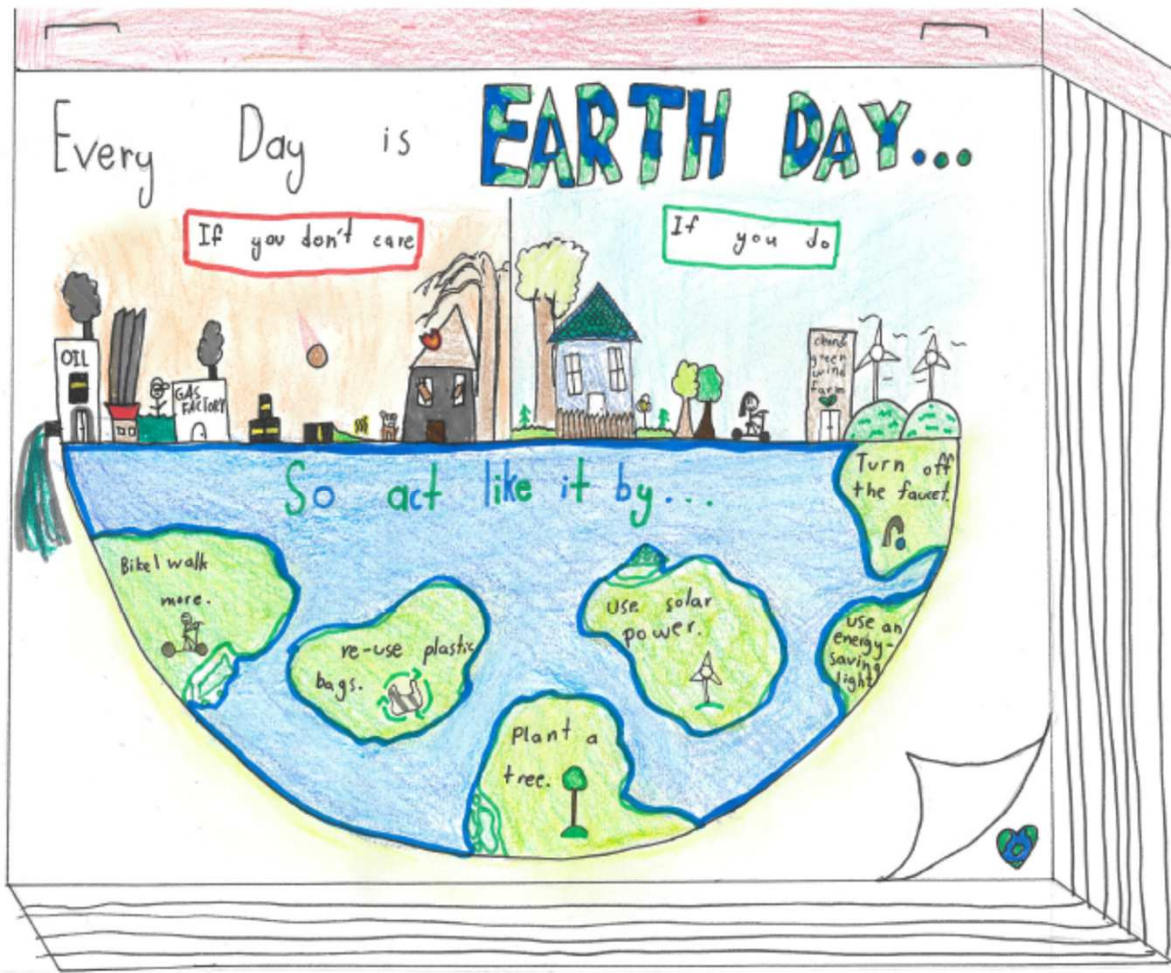
2nd Place Winner

Skylar C.

Guy Emanuele Jr.
Elementary School
(3rd Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades 3-5
3rd Place Winner

Esperanza C.W.
 Pioneer Elementary
 School (4th Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades 6-8
1st Place Winner

Hongzhao J.
Cesar Chavez Middle
School (7th Grade)



2025 Union City “Follow the 5 R’s” Recycling Poster Contest Winners



Grades 6-8
2nd Place Winner

Owen L.

Itliong-Vera Cruz
Middle School (6th
Grade)



2025 Union City “Follow the 5 R’s” Recycling Poster Contest Winners

10



Grades 6-8

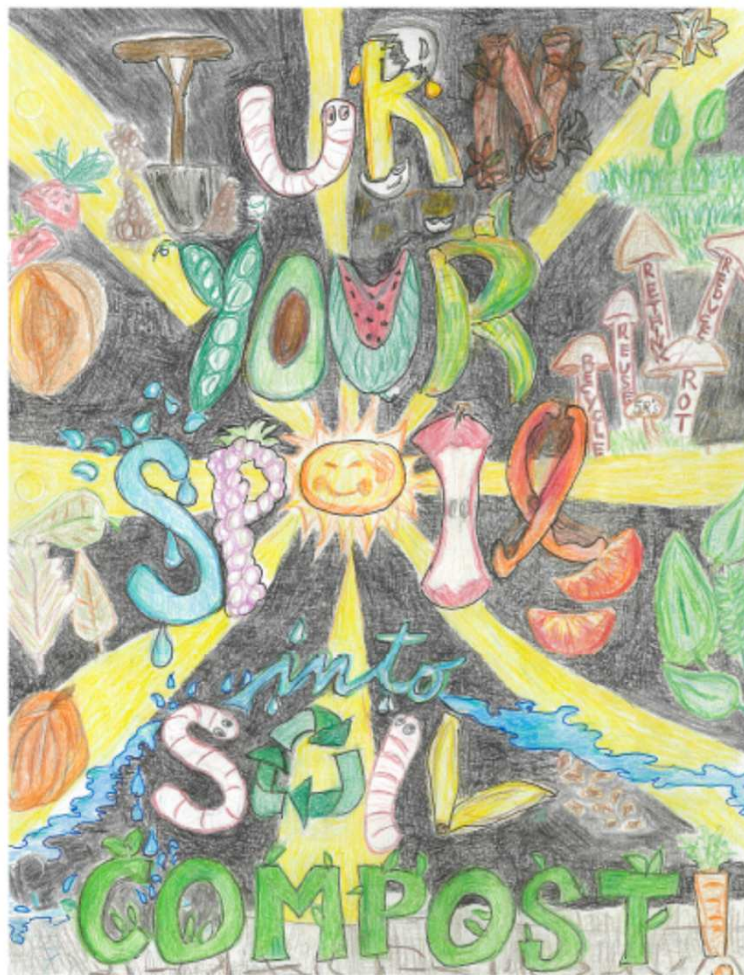
3rd Place Winner

Myo A.

Itliong-Vera Cruz
Middle School (6th
Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades 9-12
1st Place Winner

Kylie Rose F.
James Logan High
School (10th Grade)



2025 Union City “Follow the 5 R’s” Recycling Poster Contest Winners



Grades 9-12
2nd Place Winner

Deven Leigh F.
James Logan High
School (9th Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners



Grades 9-12
3rd Place Winner

Kakshi M.

James Logan High
School (9th Grade)



2025 Union City "Follow the 5 R's" Recycling Poster Contest Winners

Congratulations to our 2025 Recycling Poster Contest Winners!





Agenda Item

ATTACHMENTS:

Description		Type
	Action Minutes	Attachment



MINUTES

CITY OF UNION CITY CITY COUNCIL SPECIAL MEETING

GARY SINGH, Mayor
SCOTT SAKAKIHARA, Vice Mayor (District 4)
LANCE NISHIHARA, Councilmember (District 1)
JAMIE PATIÑO, Councilmember (District 2)
JEFF WANG, Councilmember (District 3)

Wednesday, April 1, 2025 | 5:00 PM

City Hall - City Council Conference Room
34009 Alvarado-Niles Road
Union City, CA 94587

1. CALL TO ORDER

Mayor Singh called the meeting to order at 5:00 PM.

2. ROLL CALL

Attendee Name	Present
Councilmember Nishihira	Yes
Councilmember Patiño	Yes
Councilmember Wang	Yes
Vice Mayor Sakakihara	Yes
Mayor Singh	Yes

3. ORAL COMMUNICATIONS

Mayor Singh opened Public Comment. There being no speakers, Mayor Singh closed Public Comment.

4. BOARD AND COMMISSION INTERVIEWS

4.a. Interviews for Open Seats on the Sales Tax and Utility Users' Tax Committee and Discussion of Potential Appointments

The Council interviewed the following applicants:

Henry Lane
Ali Jaweed
Andrew Ip
Sami Khan
Wendy Huang
Amandeep Sandhu

Following the interviews and deliberation, the Council directed staff to reopen the recruitment for an additional 30 days. Staff was also directed to promote the opportunity via social media and City platforms. The Council expressed intent to reconvene after the extended recruitment.

5. ADJOURNMENT

Mayor Singh adjourned the meeting at 7:54 PM.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the City Council of the City of Union City on April 22, 2025.

/s/Thai Nam Pham, MMC, CPMC
City Clerk



Agenda Item

ATTACHMENTS:

Description		Type
	Action Minutes	Attachment



MINUTES

CITY OF UNION CITY / SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY REGULAR MEETING

GARY SINGH, Mayor
SCOTT SAKAKIHARA, Vice Mayor (District 4)
LANCE NISHIHARA, Councilmember (District 1)
JAMIE PATIÑO, Councilmember (District 2)
JEFF WANG, Councilmember (District 3)

Tuesday, April 8, 2025 | 7:00 PM

City Hall - Tom Kitayama City Council Chambers
34009 Alvarado-Niles Road, Union City, CA 94587

1. CALL TO ORDER

1.1. Pledge of Allegiance

Mayor Singh called the meeting to order at 7:01 PM.

1.2. Roll Call

Attendee Name	Present
Councilmember Nishihira	Yes
Councilmember Patiño	Yes
Councilmember Wang	Yes
Vice Mayor Sakakihara	Yes
Mayor Singh	Yes

2. UNFINISHED BUSINESS

There were none.

3. PROCLAMATIONS AND PRESENTATIONS

3.1. Proclamation Recognizing April 6-12, 2025, as National Crime Victims' Rights Week

Mayor Singh read the proclamation aloud and presented it to Alameda County District Attorney's Office Victim/Witness Advocate Ivy Odiamar, who provided brief remarks afterward.

3.2. Proclamation Recognizing April 14, 2025, as Khalsa Day

Mayor Singh read the proclamation aloud and presented it to Jaswinder Singh Jandi, Kashmir Shahi, Jasdev Singh, and Jujhar Singh, who later made brief remarks afterward.

3.3. Proclamation Recognizing April 2025 as Fair Housing Month

Mayor Singh presented the proclamation to ECHO Housing Executive Director Christina Soto, who later provided remarks.

3.4. Proclamation Recognizing April 2025 as Arts, Culture, and Creativity Month

Mayor Singh presented the proclamation to Arts and Culture Commissioner Anish Mohanty and artist Zachary Umar-Durr. Both provided remarks, with Zachary highlighting his upcoming photo exhibit.

4. ORAL COMMUNICATIONS

Mayor Singh opened Oral Communications. The following individuals spoke during Oral Communications:

Jeffrey Kurohara
Shamsa Rafay
John Burnett
Saji Siddiqui
Abby Imran

There being no further speakers, Mayor Singh closed Oral Communications.

Mayor Singh acknowledged the presence of **Karishma Katri**, District Director for Assemblymember Liz Ortega.

5. CONSENT CALENDAR

Mayor Singh opened Public Comment. Dennise Homan spoke on Item 5.8. There being no further speakers, Mayor Singh closed Public Comment.

Motion: Approve the Consent Calendar.

RESULT: **Pass**

MOVER: Councilmember Patiño

SECONDER: Councilmember Nishihira

AYES: Councilmembers Nishihira, Patiño, Wang, Vice Mayor Sakakihara, and Mayor Singh

NOES: None

ABSENT: None

5.1. Approve the Action Minutes of March 25, 2025 City Council Special Closed Session

A motion was made to approve the minutes.

5.2. Approve the Action Minutes of March 25, 2025 City Council Regular Meeting

A motion was made to approve the minutes.

5.3. Adopt a Resolution Approving the Mayor's Appointment of Claudette Begin to the Senior Citizens Commission

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-041

5.4. Adopt a Resolution Accepting Completion of the Union Landing Roadway Access Improvements Project, City Project No. 23-15, and Approve an Increase to the Construction Budget in the Amount of \$2,511.60

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-042

5.5. Adopt a Resolution Initiating Proceedings for the Levy and Collection of Assessments for the Citywide Landscape & Lighting District No. 3 for Fiscal Year 2025/2026

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-043

5.6. Adopt a Resolution Authorizing the City Manager to Enter into a Consulting Services Agreement, in a Form Approved by the City Attorney, Between the City of Union City and David J. Powers for Preparation of Environmental Clearance Documentation for the Louie Ranch Project in an Amount Not to Exceed \$251,860

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-044

5.7. Adopt A Resolution Approving the Purchase of Virtual Machine Infrastructure, Hypervisor Software, and Professional Services Through Sidepath, for a Not-To- Exceed Contract Amount of \$316,689.23, Amending the Fiscal Year 2024-2025 General Fund Budget in the Amount of \$316,689.23, and Authorizing the City Manager to Execute the Agreement

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-045

5.8. Adopt a Resolution Approving and Adopting the Memorandum of Understanding Between the City of Union City and the Service Employees' International Union for the period of January 1, 2025 Through December 31, 2027, Authorizing the City Manager to Execute the Memorandum of Understanding on Behalf of the City and Approving an Amendment to the City's Salary Schedule in Conformance with California Code of Regulations, Title 2, Section 570.5

A motion was made to adopt the resolution.

Enactment No.: Resolution No. 2025-046

6. PUBLIC HEARINGS

There were none.

7. CITY MANAGER REPORTS

7.1. Fiscal Year 2024-2025 Mid-Year Budget Review

Finance Director Acosta provided staff presentation and responded to questions from council members.

Mayor Singh opened Public Comment. Seeing no speakers, Mayor Singh closed Public Comment.

Council received and filed the report.

8. SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY

There were none.

9. AUTHORITIES AND AGENCIES

There were none.

10. CITY COMMISSION / COMMITTEE REPORTS

There were none.

11. ITEMS REFERRED BY COUNCIL

Councilmember Patiño reported attending the League of California Cities Government Transparency and Labor Relations Policy Committee meeting in Burbank on March 28 and the League of California Cities Legislative Briefing on April 1.

Vice Mayor Sakakihara reported attending the League of California Cities Revenue and Taxation Policy Committee meeting on March 27 in Burbank and the League of California Cities Legislative Briefing on April 1.

Councilmember Wang reported attending an Alameda County Waste Management Authority (StopWaste) meeting on March 26, followed by the League of California Cities Public Safety Policy Committee meeting in Burbank the next day on March 27.

Councilmember Nishihira reported attending the Human Relations Commission meeting on March 26, the Alameda County Library Commission meeting on April 2, and Chamber of Commerce Taste of the City Mixer on April 4. He also noted an upcoming May meeting of the City Council's Legislation and Policy Committee to be scheduled. He also confirmed the next joint meeting with the New Haven Unified School District will be held on May 5.

Mayor Gary Singh reported attending the Alameda County Transportation Commission meeting, where the FY 2024–2025 budget and 580 Express Lane project updates were discussed.

12. GOOD OF THE ORDER

Councilmember Patiño had nothing to report.

Vice Mayor Sakakihara reported attending a Habitat for Humanity and Ava Community Energy housing event in Hayward on March 26, the Building Trades Council's Hope and Opportunity Program in San Leandro on March 31, and the Fire Training Center groundbreaking in Dublin on April 4.

Councilmember Wang reported attending the National ACE entrepreneurship event on March 28, meetings with Wingstop franchise owners and BMO Bank representatives. On

March 29, he attended a Myanmar earthquake relief fundraiser at the Myanmar Cultural Center in Union City and a second fundraiser at the Sikh Gurdwara in Fremont. He also noted attendance at a meeting with the younger son of Nobel Laureate Aung San Suu Kyi in Newark. Lastly, he had attended a National League of Cities APAMO Board Meeting on April 4.

Councilmember Nishihira reported attending the March 31 Building Trades Council's Hope and Opportunity Program at the Training Center in San Leandro, the April 4 Fire Training Center groundbreaking in Dublin, and announced participation in the April 19 Arroyo Park Cleanup, the Fremont Earth Day Festival, the April 26 New Haven Day and Fun Run, and the May 6 New Haven Schools Foundation Scholarship Luncheon.

Mayor Singh reported attending the Chamber of Commerce mixer on April 4, the Building Trades Council apprenticeship event on March 31, and two fundraising events supporting the Burmese community. He noted a successful \$7,000 fundraising effort held at the Sikh Gurdwara.

13. CLOSED SESSION

There were none.

14. ADJOURNMENT

Mayor Singh adjourned the meeting at 8:52 PM.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the City Council of the City of Union City on April 22, 2025.

/s/Thai Nam Pham, MMC, CPMC
City Clerk



Agenda Item

ATTACHMENTS:

Description		Type
	Action Minutes	Attachment



MINUTES

CITY OF UNION CITY CITY COUNCIL SPECIAL CLOSED SESSION

GARY SINGH, Mayor
SCOTT SAKAKIHARA, Vice Mayor (District 4)
LANCE NISHIHARA, Councilmember (District 1)
JAMIE PATIÑO, Councilmember (District 2)
JEFF WANG, Councilmember (District 3)

Tuesday, April 15, 2025 | 5:30 PM

City Hall - City Council Conference Room
34009 Alvarado-Niles Road
Union City, CA 94587

1. CALL TO ORDER

Mayor Singh called the meeting to order at 5:45 PM.

2. ROLL CALL

Attendee Name	Present
Councilmember Nishihara	Yes
Councilmember Patiño	Yes
Councilmember Wang	Yes
Vice Mayor Sakakihara	Yes
Mayor Singh	Yes

3. ORAL COMMUNICATIONS

Mayor Singh opened Public Comment. There being no speakers, Mayor Singh closed Public Comment.

4. STUDY SESSION

4.1. Study Session on the Proposed FY 2025-2026 & FY 2026-2027 Biennial Budget – Departmental Budget Presentations

City Manager Malloy introduced the item. Presentations were provided by Deputy City Manager Phan on the City Manager's Office; Alameda County Fire Department Deputy Fire Chief Thomas; City Attorney Kokotaylo; Finance Director Acosta; ITS Director Vallejo; Economic and Community Development Director Campbell; Public Works Director Ayupan; Human Resources Director and Acting Community and Recreation Services Director Castleberry; and Police Chief Rinetti. Each provided an update on their respective departments, their current budgets, and any significant shift in their budgets that are projected for FY 2026 and FY 2027. City Manager Malloy summarized the budget presentations and identified expected one-time costs for needed vehicles and fire apparatus that would be included in the proposed budget. Staff responded to questions from the Council.

5. ADJOURNMENT

Mayor Singh adjourned the meeting at 9:07 PM.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the City Council of the City of Union City on April 22, 2025.

/s/Thai Nam Pham, MMC, CPMC
City Clerk



Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jason Castleberry, Human Resources Director

SUBJECT: ADOPT A RESOLUTION APPROVING AN AMENDMENT TO UPDATE THE CLASS SPECIFICATION FOR THE CLASSIFICATION OF ADMINISTRATIVE SPECIALIST - CONFIDENTIAL

EXECUTIVE SUMMARY

Staff recommends that the City Council adopt a resolution to approve an update of the class specification for the classification of Administrative Specialist - Confidential.

STRATEGIC PLAN ALIGNMENT

This program supports Goal B. Governance and Organization Effectiveness of the strategic plan in aligning critical city services with current staffing levels.

BACKGROUND

As part of a review of the classification of Administrative Specialist - Confidential job duties and the needs of the City Manager's Office, staff is recommending modifications to the classification specification/job description. These changes will align the position functions with appropriate qualifications and experience expectations.

DISCUSSION

The proposed classification specification incorporates modifications to align the job duties, requirements, and expectations for the Administrative Specialist - Confidential position. The goal is to provide clarity on essential functions, to articulate the supervision received and exercised, clarify work conditions, and enhance the description of physical and other requirements. No adjustments to the current salary range is recommended at this time. The City Manager's Office worked with the Human Resources Department to ensure the class specification is updated.

FISCAL IMPACT

There is no fiscal impact for the position specification changes being proposed.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution to approve an amendment to the City's Classification to update the class specification/classification of Administrative Specialist - Confidential.

Prepared by:

Jason Castleberry, Human Resources Director

Submitted by:

Jason Castleberry, Human Resources Director

ATTACHMENTS:

	Description	Type
📎	Resolution	Resolution
📎	Administrative Specialist - Confidential (Redlined)	Attachment
📎	Administrative Specialist - Confidential (Clean)	Attachment

RESOLUTION NO. 2025-XXX

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
UNION CITY APPROVING AN AMENDMENT TO UPDATE
THE CLASS SPECIFICATION FOR THE CLASSIFICATION
OF ADMINISTRATIVE SPECIALIST - CONFIDENTIAL**

WHEREAS, the City has undertaken an inquiry and recommends that the City Council update the class specification for the classification of Administrative Specialist - Confidential; and

WHEREAS, City staff have undertaken an analysis of necessary updates to the classification to update the class specification for the classification of Administrative Specialist - Confidential; and

WHEREAS, the City Council has identified in the Strategic Plan Goal B, Governance and Organization Effectiveness, to align critical city services with current staffing levels by ensuring the accuracy and clarity for the classification of Administrative Specialist - Confidential; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Union City hereby approves the updated classification of Administrative Specialist - Confidential, attached hereto and incorporated herein by reference, effective April 22, 2025.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to take such further actions as may be necessary to implement the proposed revisions to the class specification for the classification of Administrative Specialist - Confidential.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney

Attachments:

1. Exhibit A – Administrative Specialist – Confidential (Redlined)
2. Exhibit B – Administrative Specialist – Confidential (Clean)

ADMINISTRATIVE SPECIALIST - CONFIDENTIAL

Bargaining Unit: Unrepresented Non-Management
FLSA Status: Non-Exempt

DEFINITION

Under general supervision, provides a wide variety of administrative and secretarial support within the City Manager's office or another City department; coordinates office activities; and, performs other related work for an assigned department/division as required.

CLASS CHARACTERISTICS

This class is distinguished from the Administrative Assistant series by the former requiring a broader understanding of City functions, and a greater emphasis on preserving the confidentiality of sensitive information and the performance of highly technical assignment assignments involving functions of the assigned department. Strong communication, organization, and analytical skills, and attention to detail are highly desirable attributes for this classification.

SUPERVISION RECEIVED AND EXERCISED

Receive supervision from the City Manager/Deputy City Manager or Department Head/Manager. Exercises no direct supervision over staff.

EXAMPLES OF DUTIES *(illustrative only)*

Duties may include, but are not limited to:

- Receives and screens visitors and telephone calls, providing factual information which may require the interpretation of City policies and procedures; takes messages or refers the caller to the appropriate person.
- Provide administrative support for the entire department (e.g. distribute and send mail, postings, arrange food and beverages, and set up and take down meetings, etc.)
- Researches, synthesizes, and compiles data for informational purposes, projects, or special reports or summaries.
- Implements and manages department filing system including records retention schedules both electronic and physical.
Maintains confidential office files, records, and indexes.
- Answers telephones and receives visitors.
- Schedules appointments, makes travel arrangements, maintains calendars and arranges and coordinates meetings and events.
- Opens, sorts, and distributes mail.
- Prepares purchase requisitions, maintains records of purchase, and Ppprocesses invoices.

- Maintains confidential office files, records, and indexes. Perform data collection, analysis, and entry.
- Prepares charts, reports and/or narrative summaries.
- Accurately drafts and prepares letters, contracts, agendas, documents, memos, meeting minutes, reports, and correspondence.
- May attend a variety of meetings with City staff, contractors, vendors, representatives of other governmental and/or regulatory agencies and the public, to identify, discuss and/or resolve problems.
- Coordinates purchasing and ordering supplies; contacts vendors; obtains the best terms and prices; arranges for delivery; and processes paperwork for payment.
- May assist in the development and administration of the annual program and/or departmental budget.
- When assigned to the City Manager's office, supporting the City Clerk in preparing, routing for signature, and scanning City documents.
- Ability to Prepare and plan for special events.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Any combination of education, training, and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills and abilities would be:

PATTERN I

EXPERIENCE - Two years of experience as an Administrative Assistant III with the City of Union City.

OR

PATTERN II

EDUCATION - A Bachelor's degree from an accredited college or university.

AND

EXPERIENCE - One year of administrative support or secretarial experience.

OR

PATTERN III

EXPERIENCE - Five years of administrative support or secretarial experience.

Experience working in Tyler Munis software is highly desirable.

LICENSES AND CERTIFICATES:

Possession of a valid California Driver's License. and satisfactory driving record at the time of appointment is required as a condition of initial and continued employment only if the operation of a vehicle, rather than the employee's ability to get to/from various work locations in a timely manner, is necessary to perform the essential functions of the position.

Notary Public, or the ability to obtain, within six (6) months of appointment, and maintain as a condition of employment for City Manager's Office department. The City will pay for training and license fees.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Federal, state, and municipal laws and procedures.
- Departmental operations, goals, policies and procedures.
- Modern office practices and procedures.
- Software applications and office equipment related to the work.
- Mathematics, including basic statistics and accounting principles.
- Proper English grammar, spelling, punctuation, etc.
- HR systems (such as Tyler Munis Enterprise Resource Planning software) to ensure efficient, accurate and centralized data management.

Ability to:

- Interpret, explain, and apply policies and procedures.
- Communicate effectively, orally and in writing, with a wide variety of audiences.
- Interpret and apply guidelines, procedures, and directions accurately and efficiently.
- Prioritize multiple work assignments and meet critical deadlines.
- Handle confidential and sensitive information with discretion.
- Analyze problems, evaluate alternatives, and make sound recommendations.
- Perform data collection, analysis, and entry
- Prepare charts, reports and/or narrative summaries
- Establish and maintain accurate and confidential records and filing systems.
- Establish, and maintain effective work relationships with those contacted in the performance of duties.
- Work independently and as part of a team.
- Demonstrate initiative.
- Exercise independent judgment.

LICENSES AND CERTIFICATES:

~~Possession of a valid California Driver's License and satisfactory driving record at the time of appointment is required as a condition of initial and continued employment only if the operation of a vehicle, rather than the employee's ability to get to/from various work locations in a timely manner, is necessary to perform the essential functions of the position.~~

~~Notary Public, or the ability to obtain, within six months of appointment, and maintain as a condition of employment. The City will pay for training and license fees.~~

WORKING CONDITIONS, ADA AND OTHER REQUIREMENTS

The City of Union City is an equal opportunity employer. The City of Union City will comply with its obligations under the law to provide equal employment opportunities to qualified individuals with disabilities.

Employees of Union City are, by State and Federal law, Disaster Service Workers. In the event of a declaration of emergency, any employee may be assigned activities that promote the protection of public health and safety or the preservation of lives and property, either within the local or their own community.

Positions in this class typically require: sitting, walking, standing, reaching, pushing, pulling, lifting, stopping, kneeling, crouching, grasping and repetitive motions. Incumbents generally work in a typical office environment with adequate light and temperature.

Sedentary work. Exerting up to 40 pounds (weight of a file box) of force occasionally to lift, carry, push, pull or otherwise move objects.

Travel: Positions in this class may require local and statewide and interstate travel as necessary.

ADMINISTRATIVE SPECIALIST - CONFIDENTIAL

Bargaining Unit: Unrepresented Non-Management
FLSA Status: Non-Exempt

DEFINITION

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- Researches, synthesizes, and compiles data for informational purposes, projects, or special reports or summaries.
- Implements and manages department filing system including records retention schedules both electronic and physical.
- Maintains confidential office files, records, and indexes.
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- May assist in the development and administration of the annual program and/or departmental budget.
- When assigned to the City Manager's office, supporting the City Clerk in preparing, routing for signature, and scanning City documents.
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Experience working in Tyler Munis software is highly desirable.

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Possession of a valid California Driver's License.

Notary Public, or the ability to obtain, within six (6) months of appointment, and maintain as a condition of employment for City Manager's Office department. The City will pay for training and license fees.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Federal, state, and municipal laws and procedures.
- Departmental operations, goals, policies and procedures.
- Modern office practices and procedures.
- Software applications and office equipment related to the work.
- Mathematics, including basic statistics and accounting principles.
- Proper English grammar, spelling, punctuation, etc.
- HR systems (such as Tyler Munis Enterprise Resource Planning software) to ensure efficient, accurate and centralized data management.

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- Interpret, explain, and apply policies and procedures.
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- Interpret and apply guidelines, procedures, and directions accurately and efficiently.
- Prioritize multiple work assignments and meet critical deadlines.
- Handle confidential and sensitive information with discretion.
- Analyze problems, evaluate alternatives, and make sound recommendations.
- Establish and maintain accurate and confidential records and filing systems.
- Establish and maintain effective work relationships with those contacted in the performance of duties.
- Work independently and as part of a team.
- Demonstrate initiative.
- Exercise independent judgment.

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Employees of Union City are, by State and Federal law, Disaster Service Workers. In the event of a declaration of emergency, any employee may be assigned activities that promote the protection of public health and safety or the preservation of lives and property, either within the local or their own community.

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Sedentary work. Exerting up to 40 pounds (weight of a file box) of force occasionally to lift, carry, push, pull or otherwise move objects.

Travel: Positions in this class may require local and statewide and interstate travel as necessary.



Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JOAN MALLOY, CITY MANAGER

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH ELLIOTT GROUP CONSULTING FOR TYLER MUNIS PROJECT SUPPORT, IN A FORM APPROVED BY THE CITY ATTORNEY, TO INCREASE THE AGREEMENT AMOUNT BY \$90,486.00, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$165,486.00, AND TO EXTEND THE AGREEMENT TERM TO DECEMBER 31, 2025

EXECUTIVE SUMMARY

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute the first amendment to the Consulting Services Agreement ("Agreement") with Elliott Group Consulting ("EGC") for Tyler Munis project support in a form approved by the City Attorney. The proposed amendment increases the Agreement amount by \$90,486.00, for a total not to exceed amount of \$165,486.00, and extends the Agreement term to December 31, 2025.

STRATEGIC PLAN ALIGNMENT

Although this agenda item does not have alignment with a specific Strategic Plan goal, approval of the agenda item will ensure the Finance, HR, and IT departments will continue to roll out the Tyler Munis modules and features.

BACKGROUND

On August 27, 2024, the City entered into a Consulting Services Agreement with EGC to provide project management and subject matter experts ("SME") for the migration from Tyler Eden to Tyler Munis. The Agreement provided HR, Finance, and IT with access to several experts in Tyler and access to a project manager to help with the overall project management. The SME's helped with the configuration of modules, data migration, and deployment of new features.

DISCUSSION

Staff is requesting to increase the amount of the existing Agreement by \$90,486.00 and to extend the Agreement term to December 31, 2025. The current agreement expires on July 1, 2025. The Agreement with EGC has allowed the staff to work with Tyler SME's on configuring new modules, migrating data from Eden, and ensuring successful parallel testing before Go Live.

FISCAL IMPACT

No impact to the General Fund would occur from the first amendment to the Agreement with Elliott Group Consulting. There are adequate funds in the Information Technology budget (Account No. 11017001-54110 (ITS Administration, Professional Consulting)) to cover the remaining two months under the current budget (FY 24/25) and staff will work with the Finance Department to ensure there are adequate funds earmarked in the next budget cycle (FY 25/26) to cover the remainder of the agreement.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute the first amendment to the Consulting Services Agreement with Elliott Group Consulting (“EGC”) for Tyler Munis project support, in a form approved by the City Attorney, to increase the agreement amount by \$90,486.00, for a total not to exceed amount of \$165,486.00, and to extend the agreement term to December 31, 2025.

Prepared by:

Mario Vallejo, Information Technology Director

Submitted by:

Mario Vallejo, Information Technology Director

ATTACHMENTS:

Description		Type
	Draft Resolution	Resolution

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY AUTHORIZING THE EXECUTION OF A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH ELLIOTT GROUP CONSULTING FOR TYLER MUNIS PROJECT SUPPORT, IN A FORM APPROVED BY THE CITY ATTORNEY, TO INCREASE THE AGREEMENT AMOUNT BY \$90,486.00, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$165,486.00, AND TO EXTEND THE AGREEMENT TERM TO DECEMBER 31, 2025

WHEREAS, on August 27, 2024, the City entered into a Consulting Services Agreement with Elliott Consulting Group to provide project management and subject matter experts (“SME”) for the migration from Tyler Eden to Tyler Munis; and

WHEREAS, this agenda item does not have alignment with a specific Strategic Plan goal, approval of the agenda item will ensure the Finance, HR, and IT departments will continue to roll out the Tyler Munis modules and features.; and

WHEREAS, the current agreement expires on July 1, 2025; and

WHEREAS, no impact to the General Fund would occur from the first amendment to the Agreement with Elliott Group Consulting, there are adequate funds in the Information Technology budget (Account No. 11017001-54110 (ITS Administration, Professional Consulting)) to cover the remaining two months under the current budget (FY 24/25) and staff will work with the Finance Department to ensure there are adequate funds available in the next budget cycle (FY 25/26) to cover the remainder of the agreement; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Union City hereby authorizes the City Manager to execute the first amendment to the Consulting Services Agreement with Elliott Group Consulting (“EGC”) for Tyler Munis project support, in a form approved by the City Attorney, to increase the agreement amount by \$90,486.00, for a total not to exceed amount of \$165,486.00, and to extend the agreement term to December 31, 2025; and

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney



Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JOAN MALLOY, CITY MANAGER

SUBJECT: ADOPT A RESOLUTION AWARDING A CONSTRUCTION CONTRACT TO UNITED STORM WATER, INC., IN THE AMOUNT OF \$133,641, FOR THE CITYWIDE FULL TRASH CAPTURE DEVICE INSTALLATION PROJECT, CITY PROJECT NO. 25-11, AND APPROVING A TOTAL CONSTRUCTION BUDGET IN THE AMOUNT OF \$153,688

EXECUTIVE SUMMARY

Staff recommends that the City Council adopt a resolution awarding a construction contract to United Storm Water, Inc., in the amount of \$133,641, for the Citywide Full Trash Capture Device Installation Project, City Project No. 25-11, and approving a Total Construction Budget in the amount of \$153,688, for installation of full trash capture devices in 93 storm drain catch basins within the City.

STRATEGIC PLAN ALIGNMENT

This agenda item is aligned with the following:

Goal D, Strategy 2: Environmental Sustainability and Infrastructure – Implement the City's capital improvement plan.

BACKGROUND

As part of the Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit (MRP), the City of Union City is required by the State Regional Water Quality Control Board to implement a plan to achieve a target of 100% trash reduction by June 30, 2025.

Per the City's Long Term Trash Load Reduction Plan, which was adopted by City Council in January 2014, by Resolution No. 4525-14, the installation of full trash capture devices (FTCD) in approximately 550 catch basins throughout the City, along with installing full trash capture devices in private systems, was deemed as the most effective way to comply with the requirements of the MRP.

In 2012-2013, United Storm Water, Inc. installed full trash capture devices in 150 City-owned storm drain catch basins in the City's highest trash-generating areas (commercial and retail). In 2015-2016, United Storm Water, Inc. installed 200 additional full trash capture devices throughout the City, and in 2018-2019, United Storm Water, Inc. installed 212 additional full trash capture devices. These past installations, combined with clean up events, creek clean up events, installation of green infrastructure, educational programs, and public outreach campaigns, allowed the City to satisfactorily demonstrate compliance with the MRP's 40% reduction requirement by 2014, 60% reduction by July 1, 2016, and 70% reduction by July 1, 2019, respectively.

DISCUSSION

In order to achieve full trash reduction, the City needs to install additional FTCDs. As previously noted, United Storm Water, Inc. has successfully manufactured and installed FTCD units for the City in the past and it is in the City's best economic interest to have consistent FTCDs throughout the City to enable easier service and/or replacement.

A Full Trash Capture Feasibility Study was performed in 2023 and concluded that an additional 93 FTCD units will need to be installed in the public rights-of-way to provide additional 3.2% trash reduction to achieve the goal of full trash reduction by June 30, 2025. This will bring the total number of

FTCD in the public rights of way to 655. The study also found another 115 additional units will need to be installed on private property to provide an additional 18.2% trash reduction to achieve the goal of full trash reduction by June 30, 2025. Note that this achieves less than 100% but is the maximum achievable result because the remaining areas do not drain into the City's storm drain system. The Public Works Department is working with the City Attorney to navigate the issues of FTCDs on private property, which is outside the scope of this particular project.

The City received a proposal from United Storm Water, Inc., dated March 10, 2025, to install 93 FTCDs in the public right-of-way for a total contract amount of \$133,641. Staff reviewed this proposal and found it to be responsive, complete, and approximately 50% below the engineer's cost estimate (likely due to the bidder's role as both the direct manufacturer and installation contractor). Staff recommends that the City Council award this construction contract to install an additional 93 FTCDs in the public right-of-way to enable progress towards meeting the full reduction requirement by June 30, 2025.

FISCAL IMPACT

Funding, in the amount of \$500,000, for the Citywide Full Trash Capture Device Installation Project, City Project No. 23-22, was included in the adopted Five-Year Capital Improvement Plan (CIP) for FY 2023-2024 through FY 2027-2028, in the Allied Waste Vehicle Impact Fund, Account No. 26292322-54111.

RECOMMENDATION

Staff recommends that the City Council adopt a Resolution:

- 1. Awarding the construction contract to the low bidder, United Storm Water, Inc., in the amount of \$133,641, for the construction of the Citywide Full Trash Capture Device Installation Project, City Project No. 25-11; and
- 2. Approving a Total Construction Budget, in the amount of \$153,688, for the construction contract, contingency, and engineering support.






Prepared by:

Eddie Yu, Civil Engineer II

Submitted by:

Marilou Ayupan, Public Works Director

ATTACHMENTS:

Description		Type
	Attachment 1 - Notice of Bid	Attachment
	Attachment 2 - Construction Agreement	Attachment
	Draft Resolution	Resolution
	Exhibit A - Bid Summary	Exhibit
	Exhibit B - Project Map	Exhibit

**CITY OF UNION CITY
DEPARTMENT OF PUBLIC WORKS
CITY PROJECT NO. 25-11
NOTICE TO CONTRACTORS**

Sealed proposals for the work shown on the plans entitled: **CITYWIDE FULL TRASH CAPTURE DEVICE INSTALLATION PROJECT, CITY PROJECT NO. 25-11**, will be received at the office of the City Clerk of the City of Union City, City Government Building, 34009 Alvarado-Niles Road, Union City, California, until **Monday, March 10th, 2025, 2:00PM PST**, at which time they will be publicly opened and read in the Council Chambers of said building. The engineer's estimate for this project is **\$310,000**.

The Contractor shall possess a Class A and/or C-34 Pipeline California contractor's license at the time this contract is awarded.

Bids are required for the entire work described herein. This contract is subject to the State contract nondiscrimination and compliance requirements pursuant to Government Code Section 12990.

Bid Package & Bid Package Location. All of the project work is to be done in accordance with the bid package on file with the Public Works Department - City of Union City, 34009 Alvarado-Niles Road, Union City, California 94587. Eligibility to bid on this project requires bid package to be electronically obtained from the City. Bid package may be obtained at no charge via email request to the City at publicworks@unioncity.org. Non-biddable plans and specifications shall be available to view at various Builders' Exchanges throughout the Bay Area and on the City of Union City website at www.unioncity.org.

General Work Description: The project consists of installing United Stormwater connector pipe screen(CPS), or approved equivalent, full trash capture devices onto existing storm drain inlets through the city in the City of Union City, California. The Contractor shall furnish all materials, labor, equipment, tools, and required incidentals for the procurement and installation of CPS full trash capture devices. These full trash capture devices are used for filtration of stormwater runoff including dry weather flows and are installed within a manhole/storm drain inlet and mounted in front of the inlet's outlet pipe.

All questions should be emailed or fax to Eddie Yu of City of Union City, email: eddiey@unioncity.org. The successful bidder shall furnish a Payment Bond, a Performance Bond, and a Maintenance Bond.

Minimum wage rates for this project as predetermined by the Secretary of Labor are set forth in the special provisions. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and prevailing wage rates determined by the Department of Industrial Relations for similar classifications of labor, the contractor and his subcontractors shall pay not less than the higher wage rates.

Pursuant to Section 1773 of the Labor Code, the general prevailing rate of wages in the county in which the work is to be done has been determined by the Director of the wage rates appear in the Department of Transportation publication entitled General Prevailing Wage Rates, (current semi-annual which have been predetermined and are on file with the Department of Industrial Relations are referenced but not printed in said publication.

CITY OF UNION CITY
34009 Alvarado-Niles Road
Union City, California 94587

**AGREEMENT
CITYWIDE FULL TRASH CAPTURE DEVICE INSTALLATION PROJECT
CITY PROJECT NO. 25-11**

The City of Union City ("City") enters into this contract ("Agreement"), dated for reference purposes only, with **United Storm Water Inc.** ("Contractor").

RECITALS

1. NOTICE INVITING BIDS. The City gave Notice Inviting Bids for the submission of bids on or before **February 10, 2025** for the **Citywide Full Trash Capture Device Installation Project, City Project No. 25-11** ("Project") by published notice and/or posting in accordance with California Public Contract Code Section 20164 and other applicable laws and regulations.
2. BID OPENING. At **2:00 PM on March 10, 2025**, City representatives opened the bids for the Project and read the bids aloud.
3. PROJECT AWARD. On the date of **April 22, 2025**, the City Council awarded the Project to the Contractor and directed City staff to send the Contractor written Notice of Award of the project. The City Council conditioned the award of the project on the Contractor's providing complete, accurate, and executed copies of all documents specified in the Contract Check List included in the bid package within ten (10) working days of receiving written Notice of Award of the project.
4. REQUIRED DOCUMENTS. The Contractor has provided the City with complete, accurate, and executed copies of all documents specified in the Contract Check List included in the bid package within ten (10) working days of receiving written Notice of Award.

AGREEMENT TERMS

The City and the Contractor agree as follows:

1. THE WORK. The Contractor shall furnish all equipment, tools, apparatus, facilities, services, labor, materials, and skill necessary to perform and complete in a good and workmanlike manner the construction of the Project ("Work") as shown in the bid package and in accordance with the Contract Documents and applicable laws and regulations.
2. LOCATION OF WORK. The Work will be performed at the location(s) listed in the Project Plans and Technical Specifications.

3. TIME FOR COMPLETION. The Contractor must complete the Work in accordance with the Contract Documents within **50 working days** from the date specified in the City's Notice to Proceed ("Time for Completion").
4. REMEDIES FOR FAILURE TO TIMELY COMPLETE THE WORK. If the Contractor fails to fully perform the Work in accordance with the Contract Documents by the Time for Completion, or as such time may be amended by Change Order or other amendment or modification to this Agreement in accordance with its terms and conditions, and/or if the Contractor fails, by the Time for Completion, to fully perform all of the Contractor's obligations under this Agreement that have accrued by the Time for Completion, the Contractor will become liable to the City for all resulting loss and damage in accordance with the Contract Documents and applicable laws and regulations. The City's remedies for the Contractor's failure to perform include, but are not limited to, an assessment of **Liquidated Damages** of no more than **\$1,000 per day** for each and every calendar day's delay in finishing the work in accordance with California Government Code Section 53069.85 and the Contract Documents, and/or obtaining or providing for substitute performance in accordance with the Contract Documents. In addition, further requirements for timely completion of individual portions of the project are listed in the General and Special Conditions, Project Plans and Technical Specifications.
5. CONTRACT PRICE AND PAYMENT. As full compensation in consideration of completion of the Work in accordance with the Contract Documents and in consideration of the fulfillment of all of the Contractor's obligations under the Contract Documents, the City will pay the Contractor in lawful money of the United States the total price of **One Hundred Thirty-Three Thousand Six Hundred Forty-One (\$133,641)** (the "Contract Price") as specified in the Contractor's completed Bid Schedule form dated **03/10/2025**, and attached to and incorporated in this Agreement. Payment to the Contractor under this Agreement will be for Work actually performed in accordance with the Contract Documents and will be made in accordance with the requirements of the Contract Documents and applicable laws and regulations. The City will have no obligation to pay the Contractor any amount in excess of the Contract Price unless this Agreement is first modified in accordance with its terms. The City's obligation to pay the Contractor under this Agreement is subject to and may be offset by charges that may apply to the Contractor under this Agreement. Such charges include, but are not limited to, charges for liquidated damages and/or substitute performance in accordance with the Contract Documents.
6. PREVAILING WAGES. In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code must be paid to all workers engaged in performing the Work. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for the locality in which the Work is to be performed. In accordance with California Labor

Code Section 1773, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the City Public Works Department

- City of Union City, 34009 Alvarado-Niles Road, Union City, California 94587, and will be made available on request. Throughout the performance of the Work the Contractor must comply with all provisions of the Contract Documents and all applicable laws and regulations that apply to wages earned in performance of the Work.

Contractor agrees, in accordance with Section 1771.1 of the California Labor Code, that Contractor or any subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in Chapter 1 of Part 7 of Division 2 of the California Labor Code, unless currently registered and qualified to perform public work pursuant to California Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Contractor agrees, in accordance with Section 1771.4 of the California Labor Code, that if the work under this Agreement qualifies as public work, it is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

7. THE CONTRACT DOCUMENTS. This agreement consists of the following documents ("Contract Documents"), all of which are incorporated into and made a part of this agreement as if set forth in full. In the event of a conflict between or among the Contract Documents, precedence will be in the following order:
 - 7.1 This agreement and change orders and other amendments to this agreement signed by authorized representatives of the City and the Contractor.
 - 7.2 The Special Conditions, General Conditions and change orders and other amendments to the General Conditions signed by authorized representatives of the City and the Contractor.
 - 7.3 The Technical Specifications, addenda to the Technical Specifications signed by authorized representatives of the City and issued prior to bid opening, Equal Product Proposals accepted by the City and signed by

authorized City representatives prior to bid opening, and change orders and other amendments to the Technical Specifications signed by authorized representatives of the City and the Contractor.

- 7.4 The Project Plans, addenda to the Project Plans signed by authorized representatives of the City and issued prior to bid opening, Equal Product Proposals accepted by the City and signed by authorized City representatives prior to bid opening, and change orders and other amendments to the Project Plans signed by authorized representatives of the City and the Contractor.
- 7.5 Notice Inviting Bids
- 7.5 Contract Check List and Bidder's Check List, and Addenda to the Contract Check List and Bidder's Check List signed by authorized representatives of the City and issued prior to bid opening.
- 7.6 Proposal to the City Council, Bid Schedule, List of Subcontractors and Bid Label, and amendments to the Proposal to the City Council, Bid Schedule, List of Subcontractors and Bid Label that are written and initialed by the individual signing the bid.
- 7.7 Bidder's Bond and amendments to the Bidder's Bond written and initialed by the individual signing the bid; Performance Bond and Payment/Labor and Materials Bond signed by the Contractor and the Surety; and Maintenance Bond, which must be executed prior to release of final payment under the Contract Documents, signed by the Contractor and the Contractor's surety or sureties.
- 7.8 Optional Escrow Agreement for Security Deposits in Lieu of Retention.
- 7.9 Release Forms, if applicable.
- 7.10 Certificates of Insurance and Endorsements.
- 7.11 Title 23, United States Code Section 112 No-collusion Statement.
- 7.12 California Public Contract Code Section 10285.1 Statement; California Public Contract Code Section 10162 Questionnaire; California Public Contract Code Section 10232 Statement; and California Public Contract Code Section 7106
Noncollusion Declaration to be Executed by Bidder and Submitted with Bid.
- 7.13 Form 1093 Affirmative Action Program Amendment to Subcontract; Form 1094

Questionnaire on Personnel Practices for Contractors; Form 1095 Notice:
This Company is an Equal Opportunity Employer; and Experience and
Financial Questionnaire.

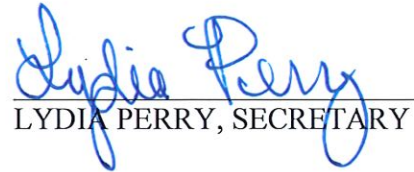
8. INTERPRETATION OF CONTRACT DOCUMENTS. Any question concerning the intent, nature, scope or meaning of any provision of the Contract Documents, including, but not limited to, the Project Plans and Technical Specifications, must be submitted to the Public Works Director, or his/her designee, for issuance of an interpretation and/or decision on behalf of the City and in accordance with the requirements of the Contract Documents. Interpretations or decisions by any other person concerning the Contract Documents will not be binding on the City. The decision of the Public Works Director, or his/her designee, is binding on the Contractor and shall be final.
9. ASSIGNMENT PROHIBITED. The Contractor may not assign part or all of this Agreement, or any moneys due or to become under this Agreement, or any other right or interest of the Contractor under this Agreement, or delegate any obligation or duty of the Contractor under this Agreement, without the prior written approval of an official authorized to bind the City and an authorized representative of Contractor's surety or sureties. Any such purported assignment or delegation without such written approval on behalf of the City and the Contractor's surety or sureties will be void and a material breach of this Agreement subject to all available remedies under the Contract Documents and at law and equity.
10. CERTIFICATION RE CONTRACTOR'S LICENSE. By signing this Agreement the Contractor certifies that the Contractor holds a valid **Class A and/or Class C-34 Pipeline Contractor's License** issued by the Contractors State License Board of California, and that the Contractor understands that failure to maintain its license(s) in good standing throughout the performance of the Work may result in discipline and/or other penalties pursuant to the California Public Contract Code, California Business and Professions Code and other applicable laws and regulations, and may constitute a material breach of this Agreement subject to all available remedies under the Contract Documents and at law and equity.
11. NOTICE OF THIRD-PARTY CLAIMS. Pursuant to Public Contracts Code section 9201, the City shall provide the Contractor with timely notice of claims relating to this Contract filed by third parties no later than ten (10) business days from the date of receipt of the claim. The Contractor shall be responsible for reimbursing the City for its reasonable costs in providing the notification.
12. SEVERABILITY. If any term or provision or portion of a term or provision of this Agreement is declared invalid or unenforceable by any court of lawful jurisdiction, then the remaining terms and provisions or portions of terms or provisions will not be affected thereby and will remain in full force and effect.

Executed on _____, by

CITY OF UNION CITY,
A Municipal Corporation

UNITED STORM WATER INC.
Contractor

JOAN MALLOY, CITY MANAGER



LYDIA PERRY, SECRETARY

ATTEST:

THAI NAM PHAM
CITY CLERK

APPROVED AS TO FORM:

KRISTOPHER J. KOKOTAYLO
CITY ATTORNEY

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY AWARDING A CONSTRUCTION CONTRACT TO UNITED STORM WATER, INC., IN THE AMOUNT OF \$133,641, FOR THE CITYWIDE FULL TRASH CAPTURE DEVICE INSTALLATION PROJECT, CITY PROJECT NO. 25-11, AND APPROVING A TOTAL CONSTRUCTION BUDGET IN THE AMOUNT OF \$153,688

WHEREAS, the City of Union City is required by the State Regional Water Quality Control Board as part of the Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit (MRP) to implement a plan to achieve a target of 100% trash reduction by June 30, 2025; and

WHEREAS, per the City's Long Term Trash Load Reduction Plan, which was adopted by City Council in January 2014, by Resolution No. 4525-14, the installation of full trash capture devices (FTCD) in approximately 550 catch basins throughout the City, along with full trash capture devices being installed on private systems, was deemed as the most effective way to comply with the requirements of the MRP; and

WHEREAS, in 2012-2013, United Storm Water, Inc. installed full trash capture devices in approximately 150 City-owned storm drain catch basins in the City's highest trash-generating areas (commercial and retail). In 2015-2016, United Storm Water, Inc. installed approximately 200 additional full trash capture devices throughout the City, and in 2018-2019, United Storm Water, Inc. installed approximately 212 additional full trash capture devices. These past installations, combined with clean up events, creek clean up events, installation of green infrastructure, educational programs, and public outreach campaigns, allowed the City to satisfactorily demonstrate compliance with the MRP's 40% reduction requirement by 2014, 60% reduction by July 1, 2016, and 70% reduction by July 1, 2019, respectively; and

WHEREAS, in order to achieve full trash reduction, the City needs to install an additional 93 FTCD units, in addition to the 562 existing units. United Storm Water, Inc. has successfully manufactured and installed the FTCD units for the City in the past, and it is in the City's best economic interest to have consistent FTCDs throughout the City to enable easier service and/or replacement; and

WHEREAS, on February 12, 2025, the City of Union City released a Notice Inviting Bids for the Citywide Trash Capture Device Installation Project, City Project No. 25-11; and

WHEREAS, on March 10, 2025, the City received one bid from United Storm Water, Inc., of Industry, California, that was subsequently deemed the sole and lowest responsible bid with a total bid in the amount of \$133,641; and

WHEREAS, the low bid is approximately 50% under the engineer's estimate of \$269,700, which is likely due to the bidder's role as both the direct manufacturer and contractor; and

WHEREAS, United Storm Water, Inc. has performed satisfactory work for the City in the past, and the City Engineer has determined that it would be in the City's best interest to award the Citywide Full Trash Capture Device Installation Project, City Project No. 25-11, to United Storm Water Inc.; and

WHEREAS, the recommended Total Construction Budget, in the amount of \$153,688, includes the construction contract (\$133,641), a contingency of 10% of the construction contract (\$13,365), and engineering support at 5% of the construction contract (\$6,682); and

WHEREAS, funding, in the amount of \$500,000, for the Citywide Full Trash Capture Device Installation Project, City Project No. 23-22, was included in the adopted Five-Year Capital Improvement Plan (CIP) for FY 2023-2024 through FY 2027-2028, in the Allied Waste Vehicle Impact Fee Fund, Account No. 26292322-54111.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Union City hereby awards the construction contract for the Citywide Full Trash Capture Device Installation Project, City Project No. 25-11, to United Storm Water, Inc., in the amount of \$133,641.

BE IT FURTHER RESOLVED that the City Council of the City of Union City hereby approves a Total Construction Budget, with contingencies and engineering support, in the amount of \$153,688, for the Citywide Full Trash Capture Device Installation Project, City Project No. 25-11.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Union City at a regular meeting held on the 22nd day of April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney

Attachments:

1. Exhibit A – Bid Summary
2. Exhibit B – Project Map

CITY OF UNION CITY
BID SUMMARY

PROJECT: Citywide Full Trash Capture Device Installation Project,
City Project No. 25-11

PROJECT MANAGER: Eddie Yu, Civil Engineer II
eddiey@unioncity.org

DATE: March 10, 2025

TIME: 2:00 p.m.

LOCATION: City Council Chambers
34009 Alvarado-Niles Road, Union City, CA 94587

No	BIDDERS	BID AMOUNT	*CORRECTED BID AMOUNT
1.	United Storm Water, Inc.	\$133,641.00	
2.			
3.			

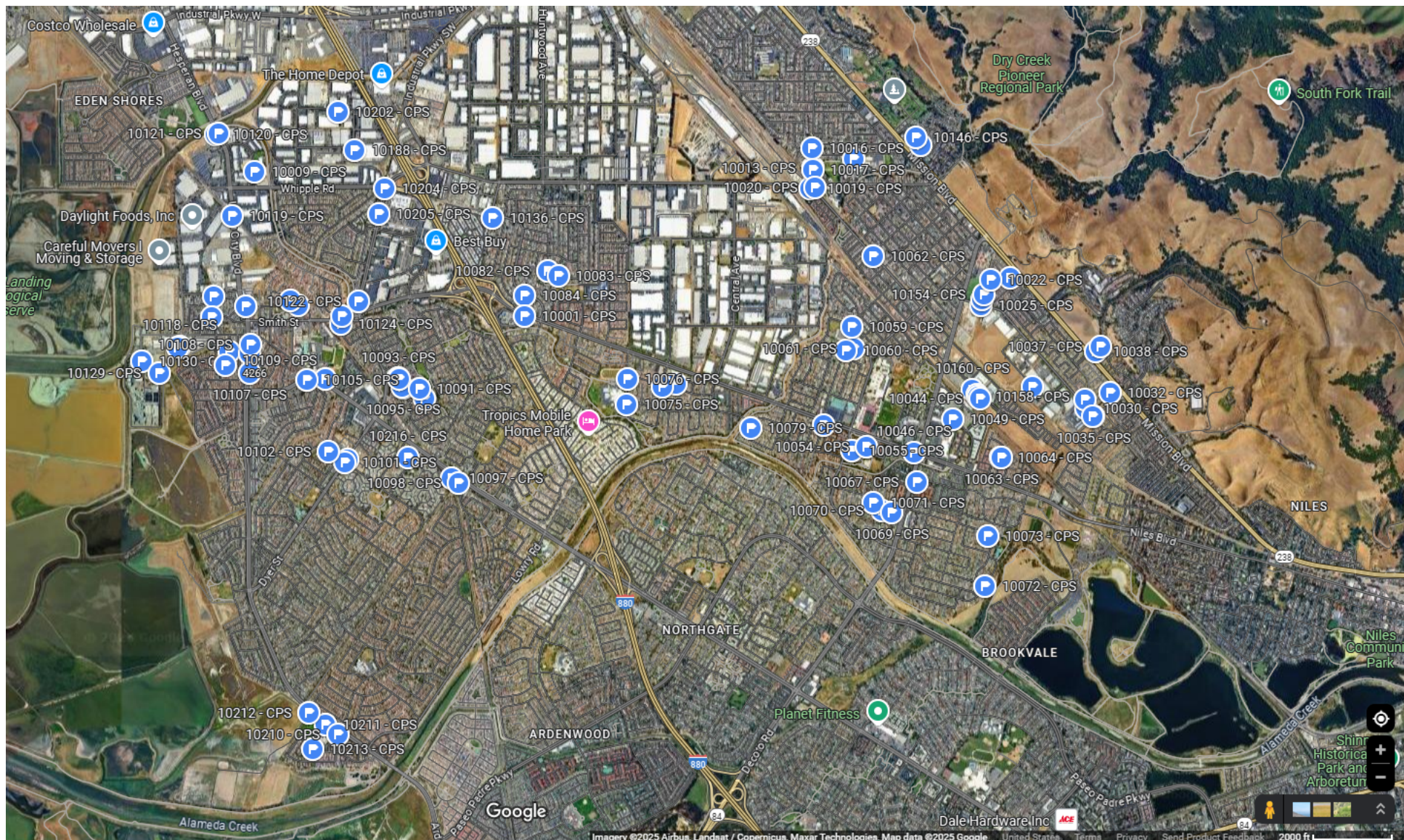
I, Thai Nam Pham, City Clerk of the City of Union City, do hereby certify that on March 10, 2025, I received and opened one (1) bid for the above-mentioned project.

* Note: All bid amounts will be verified by the Engineer. Any corrections will be shown in the column above.



Thai Nam Pham, MMC, CPMC
City Clerk

Location Map - Citywide Full Trash Capture Device





Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JOAN MALLOY, CITY MANAGER

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER, OR THEIR DESIGNEE, TO SUBMIT THE REQUIRED FUNDING APPLICATION AND TO EXECUTE THE CERTIFICATIONS, ASSURANCES, AND AUTHORIZED AGENT FORMS FOR THE LOW-CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE UNION CITY FLEA (FLEXIBLE, LOCAL, EASY, ACCESS) MICROTRANSIT EXPANSION OF SERVICE, IN THE AMOUNT OF \$225,603, AND TO PLACE THE AWARD IN THE TRANSIT FUND (511)

EXECUTIVE SUMMARY

Staff recommends the City Council adopt a resolution authorizing the City Manager, or their designee, to submit the required funding application and to execute the certifications, assurances and authorized agent forms for the Low-Carbon Transit Operations Program (LCTOP) for the Union City Flea (Flexible, Local, Easy, Access) Microtransit Expansion of Service, in the amount of \$225,603, and to place the award in the Transit Fund (511).

STRATEGIC PLAN ALIGNMENT

There is no direct alignment with the Strategic Plan goals.

BACKGROUND

Assembly Bill 32 (AB 32), the California Global Warming Solutions Act of 2006, took a long-term, comprehensive approach to address climate change and its effects on the environment and natural resources. The legislation allows the California Air Resources Board (CARB) to establish a quarterly auction of a limited number of greenhouse gas (GHG) tradable permits. The program is commonly referred to as the Cap-and-Trade, whereby the proceeds from these auctions fund legislated programs furthering the purpose of AB32.

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862) drafted to further the purpose of AB32. Senate Bill 862 (Statutes of 2014) appropriates \$25 million for LCTOP for Fiscal Year (FY) 2014-15 and SB 862 continuously appropriates five percent (5%) of the annual auction proceeds in the Greenhouse Gas Reduction Fund for LCTOP beginning in FY2015-16.

Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions. Funds in this program are allocated to operators by the Metropolitan Transportation Commission (MTC) through the State Controller's Office, which uses Public Utility Code (PUC) Sections 99313 and 99314 to identify funding. Funds are distributed based on revenues and, through MTC Resolutions 4123 and 4130, based on population. The California Department of Transportation (Caltrans) is the administering agency.

DISCUSSION

Union City will receive approximately \$33,368 (PUC 99314) in direct LCTOP funds from Caltrans and \$192,235 (PUC 99313) in LCTOP funds through the MTC population-based calculation for the FY2023-24 program period, totaling \$225,603. Over the course of twenty-five (25) years, Union City will receive \$1.5 million dollars in combined revenue and population funds from the various projects enabled through this MTC program.

The FY2024-25 funds will be combined with local transit funds to enable a microtransit service expansion for Union City. The attached funding application nominates the proposed project and allows Caltrans to allocate those funds toward the proposed project. The City Council approved a similar resolution for LCTOP funds in 2015 for FY2014-15, in 2016 for FY2015-16, in 2018 for FY2017-18, in 2019 for FY2018-19, in 2020 for FY2019-20, in 2021 for FY2020-21, in 2022 for FY2021-22, in 2023 for FY2022-23, and in 2024 for FY2023-24 program funds; the City was successful in receiving all fund requests.

Caltrans has adopted an authorized agent designation and certifications and assurances for LCTOP. As a condition to receive LCTOP funds, each project sponsor/agency must authorize an agency designee to execute these certifications and assurances. They include guidelines for project administration, reporting, cost principles, record retention, and special situations.

FISCAL IMPACT

The City will receive \$225,603 of pass-through LCTOP funds sometime in December 2025; staff will bring the award of funds to City Council for acceptance at that time. These funds will be combined with federal and other local transit funds for the proposed project. There will be no impact on the General Fund.

RECOMMENDATION

Staff recommends the City Council adopt a resolution authorizing the City Manager, or their designee, to submit the required funding application and to execute the certifications, assurances and authorized agent forms for the Low-Carbon Transit Operations Program (LCTOP) project, Union City Flea Microtransit Expansion of Service, in the amount of \$225,603, and to place the award in the Transit Fund (511).

The resolution also authorizes the City Manager to designate the Transit Manager or Public Works Director to execute the required certifications and assurances for the LCTOP funds.





Prepared by:

Steve Adams, Transit Manager

Submitted by:

Marilou Ayupan, Public Works Director

ATTACHMENTS:

Description		Type
	Draft Resolution	Resolution
	Exhibit A - LCTOPAllocation Request Form	Exhibit
	Exhibit B - LCTOPAuthorized Agent	Exhibit
	Exhibit C - LCTOP Certificates and Assurances	Exhibit

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY AUTHORIZING THE CITY MANAGER, OR THEIR DESIGNEE, TO SUBMIT THE REQUIRED FUNDING APPLICATION AND TO EXECUTE THE CERTIFICATIONS, ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW-CARBON TRANSIT OPERATIONS PROGRAM (LCTOP), UNION CITY FLEA (FLEXIBLE, LOCAL, EASY, ACCESS) MICROTRANSIT EXPANSION OF SERVICE, IN THE AMOUNT OF \$225,603, AND TO PLACE THE AWARD IN THE TRANSIT FUND (5110)

WHEREAS, the City of Union City – Union City Transit is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the City of Union City – Union City Transit wishes to implement the following LCTOP project listed below:

List project(s), including the following information:

Project Name: Union City Flea (Flexible, Local, Easy, Access) Microtransit Expansion of Service

Amount of LCTOP funds requested: \$225,603

Short description of the project: Union City Transit would expand the service area to additional areas currently not served by fixed-route service. The service expansion would overlap with fixed-route service to demonstrate that an hourly fixed-route service may no longer cater to the demands of the modern customer.

Benefit to Priority Populations: The expansion of the service area and the service window associated with these funds will allow Union City Transit to provide public transit access to communities where a larger fixed-route bus cannot access. This opens up access to areas that currently only fall under the Americans with Disabilities Act (ADA) complementary paratransit requirement to all residents regardless of age or ability requirements. This enables priority residents that may have been relying on rides from family or Transportation Network Companies (TNC) to have a more affordable option to access regional transportation connection, jobs, medical services, and essentials shopping during normal business hours.

Amount to benefit Priority Populations: \$225,603

Contributing Sponsors: Metropolitan Transportation Commission

The allocation request for this project is attached as **Exhibit A**; and

WHEREAS, the California Department of Transportation (Caltrans) has developed guidelines to administer and distribute LCTOP funds to eligible project sponsors (local

agencies); and

WHEREAS, the City of Union City – Union City Transit wishes to delegate authorization to execute these documents and any amendments thereto to the City Manager and/or their designees (see **Exhibits B and C**); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Union City that the fund recipient agrees to comply with all conditions and requirements outlined in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP-funded transit projects; and

BE IT FURTHER RESOLVED that City Manager and/or their designee(s) be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on the 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney

Attachments:

1. Exhibit A - LCTOP Allocation Request Form
2. Exhibit B - LCTOP Authorized Agent
3. Exhibit C - LCTOP Certificates and Assurances

LCTOP FY 2024-2025 Allocation Request

Lead Agency Information

Lead Agency Name:	Union City		
Address:	34009 Alvarado-Niles Road		
City, State, Zip Code:	Union City, CA 94587		
County:	Alameda		
Agency Website:	www.uctransit.org		
Regional Planning Agency:	Metropolitan Transportation Commission		
Caltrans District:	4		
Does your agency have an approved Title VI Plan? (Please provide approval letter)	Yes	Approved Date:	01/24/23

Allocation Request Prepared by	
Name:	Steve Adams
Title:	Transit Manager
Phone #:	510.675.5446
E-mail:	sadams@unioncity.org

Contact (if different than "Prepared by")	
Name:	
Title:	
Phone #:	
E-mail:	

Authorized Agent	
Name:	Marilou Ayupan
Title:	Public Works Director
Phone #:	510.675.5306
E-mail:	mariloua@unioncity.org

Legislative District Numbers								
Assembly*:	20							
Senate*:	10							
Congressional*:	14							

*if you have additional Districts, please provide a separate attachment

Project Summary

Name: <i>No more than 180 characters.</i>	Union City Flea (Flexible, Local, Easy, Access) Microtransit Expansion of Service
Description (Short): <i>No more than 375 characters.</i>	Union City Transit would expand the service area to additional areas currently not served by fixed-route service. The service expansion would overlap with fixed-route service to demonstrate that an hourly fixed-route service may no longer cater to the demands of the modern customer.
Type:	Operations_Project
Sub-Type	Provision of a new expanded/enhanced transit service

Start date (anticipated) :	8/11/2025	End date (anticipated) :	8/7/2026
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Funding:	99313:	\$192,235	99314:	\$33,368	Total:	\$225,603
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Rollover Projects: Please provide the total number of years your agency plans to accumulate funds and how many years, include this year remaining.	Rollover Project:	No
	Total Years of Rollover:	
	Remaining Years of Rollover:	

Project Life: For capital projects, state the project useful life in years . For operation projects state the number of months a service will be funded.	Capital:		Years Months
	Operations:	9	

Request LONP: Your agency has selected a start date prior to estimated Award Date of December 1, please provide an explanation of your need to start your project before the Award Date. Union City Transit service is a continuously operated service seven days a week. The proposed expansion of the wee

LCTOP FY 2024-2025 Allocation Request

Funding Information

Allocation Year	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PUC 99313 Amount:		\$192,235					\$192,235
PUC 99314 Amount:		\$33,368					\$33,368
Total LCTOP Funds:	\$0	\$225,603	\$0	\$0	\$0		\$225,603
LCTOP Interest:							\$0
Other GGRF:							\$0
Other Funds:			\$547,737				\$547,737
Total Funding:	\$0	\$225,603	\$547,737	\$0	\$0	\$0	\$773,340

Lead Agency:	Union City	Amount:	PUC Funds Type:
Contact Person:	Steve Adams		99313
Contact Phone #:	510.675.5446	\$33,368	99314
Contact E-mail:	sadams@unioncity.org		

Contributing Sponsor:	MTC	Amount:	PUC Funds Type:
Contact Person:	Julieth Ortiz	\$192,235	99313
Contact Phone #:	415.778.4425		99314
Contact E-mails:	jortiz@bayareametro.gov		

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Total FY 24-25 LCTOP Funding	\$225,603
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Fully Funded Project: Provide a description of all the funds that will be used to complete this project and how LCTOP funds will not supplant other funding sources. Include the project ID and awarded funding amount from prior rollover years.

Union City Transit estimates the expansion of its microtransit service to cost \$773,340. Union City Transit will use \$225,603 in LCTOP fund for partial operation cost and will use TDA to supplement the rest of the operation cost.

Detailed Funding Information: This section should be completed to detail any funds included in the "Prior" column of the Funding Information section above. For projects with an approved CAP that transferred funds and/or interest into the project from previous years, include the Project ID, amount of funds transferred, and CAP approval date.

N/A

LCTOP FY 2024-2025 Allocation Request

Funding Plan

Total Project Funding							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PS&E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Veh/Equip Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operations/Other	\$0	\$225,603	\$547,737	\$0	\$0	\$0	\$773,340
TOTAL	\$0	\$225,603	\$547,737	\$0	\$0	\$0	\$773,340

Funding Source: Low Carbon Transit Operations Program (LCTOP)							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other		\$225,603					\$225,603
TOTAL	\$0	\$225,603	\$0	\$0	\$0	\$0	\$225,603

Funding Source: TDA Article 4.0							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other			\$547,737				\$547,737
TOTAL	\$0	\$0	\$547,737	\$0	\$0	\$0	\$547,737

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

LCTOP FY 2024-2025 Allocation Request

Funding Plan

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

LCTOP FY 2024-2025 Allocation Request

Project Information

1) Project Description - Provide a comprehensive project description. For operations projects, include: number of trips, span, frequency improvements, number of days of operation and marketing component. For capital projects, include: product specifications and identify all LCTOP funded components. **No more 1450 Characters.**

Union City Flea (Flexible, Local, Easy, Access) Microtransit pilot was originally funded by the Bay Area Air Quality Management District (BAAQMD) and began service in May 2021. The pilot project was limited in service due to restrictions associated with the BAAQMD funding that did not allow overlap with existing fixed-route service. Since the pilot ended there has been a desire publicly and politically to expand the service area and service hours to areas currently not served by fixed-route service which are typically areas the large buses cannot serve. The LCTOP funds would allow microtransit service to connect to all residents without restrictions including Union City's only DAC Census Tract 6001440301 and two (2) low-income communities within Census Tract 6001440200 and 6001440100. The expanded service will run Monday through Friday for a span of eleven (11) months, from August 11, 2025, through August 7, 2026, from ~4:30a to ~8:30p. The service will use five (5) Ford Transit T-350 Unibody vans with up to four (4) in service for the period of performance associated with these funds. The requested allocation funds for the LCTOP Fiscal year 2024-2025 are expected to fund this upcoming fiscal year, but the service itself is expected to operate after August 7, 2026, and may need LCTOP funding for future enhancement.

2) Project Planning - Provide a detailed explanation of the project planning process and how it was designed to avoid substantial burden on any low- income, disadvantaged, and vulnerable populations. **Include any public outreach, events, workshops or community input. No more than 1450 characters.**

This project is an expansion to the Union City Flea (Flexilbe, Local, Easy, Access) microtransit service which currently serves all parts of Union City east of Interstate 880 (I-880) where fixed-route service has either failed or cannot be served by a large bus plus nodes to popular shopping destinations west of I-880. The expansion area includes Casa Verde, Contempo, Seabreeze, Lowry, and Old Alvarado neighborhoods. This service has not required any public outreach because the service is still being analyzed as a pilot through this expansion. City Council will receive a presentation on the expansion of service at a regularly scheduled meeting in June or July 2025. No burden is being placed on priority populations or the surrounding community. There is more benefit to be had with the increased public transit service to service areas not currently served by fixed route service.

3) Project Costs - Provide an **itemized breakdown** of project components **and** describe **how the cost estimations were developed**. Please include marketing and bus wraps cost in this section. Total costs must correspond to the Funding Information section above. **No more than 1450 characters.**

Monthly Fixed Fee \$32,056.60
Est. Monthly Variable Total \$32,388.26
Est. Monthly Combined Total \$64,444.86
Est. Service Annual Total \$773,338.32

Please refer to the table in the City Council staff report for source of project costs:

<https://unioncity.novusagenda.com/agendapublic/CoverSheet.aspx?ItemID=4602&MeetingID=1915>

LCTOP FY 2024-2025 Allocation Request

Agency Information

4) Agency Fare - Describe your agency's fare structure including any discounts or special fares and **how the project will affect that structure if at all. No more than 1450 characters.**

Union City Transit's fixed-route and microtransit services cash fares are \$2.00 for Adults (18-64), \$1.25 for Youth (6-17), and \$1.00 for Senior (65+), Certified Disabilities, and Medicare Card holders; cash fare payers are issued one (1) free transfer valid for 120 minutes. Union City Transit offers thirty-one (31) day fixed-route passes: \$55 for Adults (18-64), \$35 for Youth (6-17), and \$26 for Senior (65+), Certified Disabilities, and Medicare Card holders. Union City Transit is a part of Metropolitan Transportation Commission's (MTC) regional electronic fare media system, Clipper, and accepts Clipper for cash fares, thirty-one (31) day fixed-route passes (Clipper Only), free transfers, inter-operator transfers (Some Clipper Only), and regional fare discount programs (Clipper Only).

Paratransit rides are \$2.75 each-way for all clients; clients can request a free transfer to fixed-route service valid for 120 minutes. A ten (10) ride paratransit ticket book for \$27.50 is available. Paratransit does not currently accept Clipper.

5) Agency Service - Describe the transit service provided and how the project plays into the overall operations. **No more than 2450 characters.**

Union City Transit is the municipal transit operator for the City of Union City. It provides fixed-route and Americans with Disabilities Act (ADA) complementary paratransit service. It operates seven (7) days a week from ~4:30a to ~10:44p on weekdays, and ~7:00a to ~8:00p on weekends. Paratransit rides can be scheduled up to three (3) days in advance over the phone between 8:00a and 5:00p. Union City Transit also provides the Union City Flea (Flexible, Local, Easy, Access) microtransit pilot service in parts of the City where large fixed-route buses cannot access Weekdays from ~4:30a to ~8:30p.

LCTOP FY 2024-2025 Allocation Request

Project GHG Benefits

Greenhouse Gas Reductions - Describe qualitatively how this project will reduce greenhouse gas emissions.

The expansion of the Union City Flea microtransit pilot will encourage residents to use transit as a first/last mile connector instead of a single occupancy vehicle.

Greenhouse Gas Reductions - Please provide quantitative information requested below and explanations supporting the data provided.

	Value	Explanation
Year 1 (Yr1) - First year of service, or year that capital improvements will be completed.	2025	Union City Transit plans to expand the microtransit program in line with the BART schedule change in August 2025
Year F (YrF) - Final year that the service is funded or the final year of useful life for capital improvements.	2026	Union City Transit plans to use all LCTOP funds by June 30th, 2026 for operation cost; service will continue until BART schedule change in August 2026
Project Yr. 1 Ridership Increase - Estimated annual ridership <u>contributed by the new service or capital improvement</u> in Yr1.	6,620	Current annual ridership is projected to be 6,620 passengers
Project Yr. F Ridership Increase - Estimated annual ridership <u>contributed by the new service or capital improvement</u> in YrF.	15,000	Targeted annual ridership is 15,000 passengers
Adjustment (A) - Adjustment factor to account for Choice Riders. You may use default values listed in the Lookup Tables tab.	0.540	
Trip Length (L) - Length (miles) of average auto trip reduced or average passenger trip length. You may use default values listed in the Lookup Tables tab.	8.88	Default value. This expanded microtransit service will be providing a first/last mile transit connection where there is currently no fixed-route service
Project Useful Life	1	This is calculated based on the values above.
Total Project Ridership Increased	10,810	This is calculated based on the values above.
Total Project VMTs Reduced	51,836	This number is calculated based on the values above.
Total Project GHG Emission Reductions (MTCO₂e)	5.20	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .
LCTOP Project GHG Emission Reductions (MTCO₂e)	5.20	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .

LCTOP FY 2024-2025 Allocation Request

Project Benefits

Job Support Benefits (Refer to LCTOP Guidelines and CARB Co-Benefits website for more information)

Primary Project Activity (select from drop-down)	Operation of local transit service, including mixed mode
% of Project Budget Associated with Primary Activity	100.00%
Other Project Activity (select from drop-down)	
% of Project Budget Associated with Other Activity	
Other Project Activity (select from drop-down)	
% of Project Budget Associated with Other Activity	

Travel Cost Savings Benefits		
	Value	Explanation
Baseline Average One-Way Fare Cost (\$/One-Way Trip/Rider) (Average fare per boarding, prior to project implementation)	\$1.05	The average adult, senior, youth, child, and the discounted fare are \$1.05
New Average One-Way Fare Cost (\$/One-Way Trip/Rider) (Average fare per boarding resulting from project implementation)	\$1.05	The average adult, senior, youth, child, and the discounted fare are \$1.05
Transit Facility Parking Cost (\$/Roundtrip/Rider) (Average cost to park to use transit associated with project)	\$3.00	The average transit facility parking cost at Union City BART Station is \$3.00
Avoided Parking Cost (\$/Roundtrip/Rider) (Average avoided parking cost associated with project)	\$3.00	The average transit facility parking cost at Union City BART Station is \$3.00
Avoided Toll Cost (\$/Roundtrip/Rider) (Average avoided toll cost associated with project)	N/A	(ex. The average tolling cost in the project area is \$10 per day)

Co-Benefits - Check all additional Benefits/Outcomes.

<input type="checkbox"/> Improved Safety	<input type="checkbox"/> Coordination with Educational Institution
<input type="checkbox"/> Improved Public Health	<input type="checkbox"/> College <input type="checkbox"/> Grades K-12
<input type="checkbox"/> Reduced Operating/Maintenance Cost	<input type="checkbox"/> Promotes Active Transportation
<input type="checkbox"/> Increase System Reliability	<input checked="" type="checkbox"/> Promotes Integration w/ other modes

Co-Benefits - Describe benefits selected above and other benefits not listed.

LCTOP FY 2024-2025 Allocation Request

Promotes Integration w/ other modes- The expansion of Union City's Flea (Flexible, Local, Easy, Access) microtransit promotes the use of transit as opposed to single occupancy vehicles as a first/last mile gap to transit.

LCTOP FY 2024-2025 Allocation Request

Priority Populations Benefits

Step 1 - Identify the Priority Population(s): Determine if the project is at least partially located within a Priority Population census tract or will benefit Priority Population households.

Does your Agency's Service Area have a Disadvantaged Community? (as defined by SB 535)	Yes
Is the project located within the boundaries of a disadvantaged community census tract?	Yes
Is the project located within the boundaries of a low-income community census tract or household?	Yes
Is the project located outside of a disadvantaged community, but within 1/2 mile of a disadvantaged community and within a low-income census tract?	No

Priority Population Community Engagement: Identify the specific assessment for the Community Engagement Co-benefit (High, Medium, Low):

Low

Step 2 - Identify a Need: Identify an important community or household need and evaluate how the project provides a benefit that meaningfully addresses the need.

Method: Select the method your agency used for identifying an important community or household need.	D. Alternative Approach: Where direct engagement is infeasible, refer to the list of common needs for priority populations in CARB's Funding Guidelines Table 5 and confirm that the project addresses at least one listed need.
Specific Common Need: Make a selection only if letter D is selected above.	ECON 5 Reduce transportation costs (e.g., free or reduced cost transit passes) and improve access to public transportation (e.g., new services in under-served urban and rural communities).

Priority Populations Community Needs Description: Expound on the selections above in **Method** and **Specific Common Need** to describe the process that your agency used to identify important community needs. Provide details of any public outreach efforts, engagement events, community input, and workshops. *No more than 1,200 characters.*

Expanding Microtransit service will improve transit connectivity for Union City's DAC and low-income communities. These communities currently do not have fixed-route service to connect to regional transit such as BART, Alameda-Contra Costa Transit District (AC Transit), and the Dumbarton Express. Public outreach to these communities has been challenging due to the inability to access all mailboxes, especially for rental properties with multiple residents.

Step 3 - Provide a Benefit: Does the project provide a direct, meaningful, and assured benefits to priority populations?

Identify the Priority Population(s) that will benefit from this project.	Project provides benefits to a DAC, a LIC/HH, and a LIC/HH 0.5mi from a DAC
Priority Population Benefit: Select the benefit your project provides to the community or household.	C. Project improves connectivity between travel modes.

LCTOP FY 2024-2025 Allocation Request

Priority Populations Benefits

Priority Population Benefit: Based on the selections above, explain in greater detail how the project will provide benefits to the priority populations in your service area.

The expansion of the service area with these funds will allow Union City Transit to provide public transit access to communities where a larger fixed-route bus cannot access. This opens up access to areas that currently only fall under the ADA complementary paratransit requirement to all residents regardless of age or ability requirements. This enables priority residents that may have been relying on rides from family or Transportation Network Companies (TNC) to have a more affordable option to access regional transportation connection, jobs, medical services, and essentials shopping during normal business hours.

Please provide the amount of FY 24-25 LCTOP funds benefit Priority Populations by this project.

Amount of FY 24-25 funds to benefit a Disadvantage Community (If you have a DAC, at least 50% must benefit a DAC) :	\$112,803
Amount of FY 24-25 funds to benefit Low-Income Community:	\$56,400
Amount of FY 24-25 fund to benefit Low-Income Households and Residents within 1/2 mile of a DAC:	\$56,400
Total Amount of FY 24-25 LCTOP funds to benefit Priority Population (Total should not exceed total FY 24-25 LCTOP project funding):	\$225,603

Agency can meet there DAC requirement by meeting any of the SB 1119 Project Criteria (Only complete this section if you answered Yes in cell X253 and No in cell X254) :

Is the project a transit fare subsidies or network and fare integration technology improvements, including, but not limited to, discounted or free student transit passes	
Is the project a purchase of zero-emission transit buses and/or purchase and installation of supporting infrastructure?	
Is the project a new or expanded transit service that connects with transit service serving a disadvantaged communities?	

SB 1119 Project Criteria: If this is a new or expanded service project, explain how it connects to a transit service that serves a Disadvantaged Community.

FY 2024-2025 LCTOP Authorized Agent

AS THE City Manager
(Chief Executive Officer/Director/President/Secretary)

OF THE City of Union City
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Local Assistance. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Marilou Ayupan, Public Works Director OR
(Name and Title of Authorized Agent)

Steve Adams, Transit Manager OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Joan Malloy City Manager
(Print Name) (Title)

(Signature)

Approved this 22 day of April, 2025

FY 2024-2025 LCTOP Certifications and Assurances

Lead Agency: City of Union City – Union City Transit

Project Title: Union City Flea (Flexible, Local, Easy, Access) Microtransit Expansion of Service

Prepared by: Steve Adams

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.

FY 2024-2025 LCTOP

8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).
9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 30th each year.**
- b. **A Close Out Report within six months of project completion.**
- c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
- d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
- e. **Jobs Reporting as defined by CARB Funding Guidelines.**

2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and

FY 2024-2025 LCTOP

- b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with
Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per CARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with

FY 2024-2025 LCTOP

the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the Civil Rights Department, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all these conditions will be met.

Steve Adams

(Print Authorized Agent)



(Signature)

Transit Manager

(Title)

04/22/2025

(Date)

FY 2024-2025 LCTOP Sample Board Resolution

(The following is sample language that must be included in your Board Resolution, necessary for execution of Certification and Assurances and Authorized Agent forms)

RESOLUTION # _____

AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR THE FOLLOWING PROJECT(S):

(NAME OF PROJECT(S) AND DOLLAR AMOUNT(S))

WHEREAS, the (Agency) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the (Agency) wishes to delegate authorization to execute these documents and any amendments thereto to (Name and title).

WHEREAS, the (Agency) wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (Agency) that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that (Name and Title) be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (Agency) that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY2024-2025 LCTOP funds:

FY 2024-2025 LCTOP

(Continued to next page)

List project(s), including the following information:

Project Name:

Short description of project:

Amount of LCTOP funds requested:

Benefit to a Priority Populations:

Amount to benefit Priority Populations:

Contributing Sponsors (if applicable):

AGENCY BOARD DESIGNEE:

BY: _____



Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JOAN MALLOY, CITY MANAGER

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE REPLACEMENT OF POLICE DEPARTMENT FIREARMS WITH GLOCK MODELS EQUIPPED WITH PISTOL MOUNTED OPTICS, APPROVING THE DECOMMISSIONING AND DESTRUCTION OF EXISTING FIREARMS, AND AUTHORIZING THE PURCHASE OF FIREARMS AND EQUIPMENT FROM LC ACTION POLICE SUPPLY

EXECUTIVE SUMMARY

In 2018, the Union City Police Department (UCPD) transitioned from Glock 22's (.40 S&W) to Sig Sauer P320 (9mm) duty handguns. Given the upcoming end of the service life for this platform and advancements in firearm technology, this proposal recommends transitioning from Sig Sauer P320's to purchasing Glock 47 duty pistols equipped with Pistol Mounted Optics (PMOs).

Staff is recommending that the City Council adopt a resolution to authorize the purchase of new firearms and equipment using the Supplemental Law Enforcement Services Funds (SLESF) for a total cost of \$123,000 for both equipment and training. This recommendation aligns with UCPD's commitment to enhance officer performance, safety, and reliability while leveraging available funds for a cost-effective transition. Staff followed the City's competitive bidding procedure set forth in the Union City Municipal Code, Section 2.32.070. LC Action Police Supply in San Jose, provided the most competitive quote.

The process to purchase, equip and train officers will take approximately six months.

STRATEGIC PLAN ALIGNMENT

Goal C: Institute forward-thinking, business, land use development, housing, social services, and public safety strategies that promote community growth and innovation.

Strategy 13: Align public safety services with community needs based on a data driven decision-making approach (i.e., emergency medical services, restoration of terminated police programs, etc.)

BACKGROUND

The Union City Police Department currently issues Sig Sauer 9mm pistols to sworn officers, which are not equipped with Pistol Mounted Optics (PMO's). PMO's are advanced aiming devices attached to the slide of a handgun. These optics use a red-dot or holographic reticle to provide enhanced sight picture and accuracy, especially in high-stress situations or low-light environments. PMOs have gained popularity in law enforcement for their ability to increase both precision and confidence in firearm handling.

Acquiring pistol-mounted optics would also be an ideal opportunity for UCPD to transition to a new weapon system. Instead of retrofitting our current Sig Sauer P320s—purchased in 2018 and approaching the end of their 10-year lifecycle—investing in new firearms would ensure full compatibility with the optics while eliminating the costs of modifying older models. Making this proactive transition now would also help avoid rising maintenance expenses in the future while enhancing firearm reliability and performance.

DISCUSSION

UCPD replaces firearms every ten years and the current firearms are now in the eighth year of use. The industry standard is moving toward Pistol Mounted Optics (PMOs) to improve safety for both officers and the community they serve. PMOs advanced aiming devices mounted to the slide of a handgun, use red-dot or holographic technology to provide a clearer sight picture. PMOs are increasingly adopted in law enforcement for their ability to improve accuracy, reducing misaligned shots, and promoting better decision-making in critical situations.

Every round fired by an officer carries immense responsibility. A missed shot can have devastating consequences—risking unintended injury to a community member, injury to an officer, property damage, and legal liability. PMOs are a cost-effective tool for increasing accuracy and reducing risk to both officers and the public.

Recommended Firearm

Acquiring pistol-mounted optics presents an ideal opportunity to transition to a new weapon system as the current firearms are not capable of attaching PMO's without costly retrofitting. The recommendation is to transition to the Glock 47 (direct milled for optics) to ensure optimal compatibility with optics while eliminating the costs associated with modifying aging models. Firearms naturally degrade over time due to continuous use, wear on internal components, and exposure to environmental factors. As they age, reliability declines, and maintenance costs increase due to more frequent repairs and part replacements. By making this proactive transition now, the City would avoid escalating maintenance expenses while ensuring officers have more dependable and effective equipment for years to come.

The Glock pistols come with interchangeable backstraps, allowing officers of various hand sizes to find a comfortable fit. Field testing within UCPD has shown positive feedback from all officers, including those with smaller statures. This adaptability ensures that all personnel can handle their firearms effectively and comfortably.

Another key consideration in the transition is safety. The City's current firearm, the Sig Sauer P320, has been the subject of multiple reports and lawsuits regarding accidental discharges. While there have been reported incidents of the Sig Sauer P320 discharging without the trigger being pulled, the manufacture has consistently stated that the P320 meets or exceeds all industry safety standards, and that proper handling, holstering, and trigger discipline are key to safe operation. However, concerns about accidental discharges have persisted, leading some agencies to opt for other firearms, such as Glocks, which has a strong reputation for their reliability and safety features.

Based on department testing, the recommended duty handgun for UCPD is the Glock 47 (9mm), paired with a direct mounted Holosun 509T enclosed Pistol Mounted Optic (PMO). This combination offers several significant advantages that align with UCPD's goals of increasing firearm reliability, performance, and safety.

Implementation

With the acquisition of new firearms, UCPD would need a small number of firearms which were not direct milled for PMOs but instead equipped with an adapter plate. These firearms would be used in the event that a detective may need to conceal the weapon. New holsters will also be needed to be compatible with the new firearms.

As part of the transition, officers will receive guidance on PMO upkeep, including annual battery replacement and routine cleaning to ensure optimal performance. Lastly, officers will receive an eight- to 12-hour training course to familiarize officers with the new Glock platform and PMO operation, ensuring proficiency and safety. Transition training will be integrated into the UCPD annual firearms Continuing Professional Training (CPT) sessions to reduce extra expenses.

Cost Analysis

Staff gathered quotes from multiple vendors to conduct a comprehensive cost analysis, comparing the expenses of maintaining our current equipment versus transitioning to new firearms. Quotes were sourced from respected vendors to provide a well-rounded evaluation of both options. The goal of this analysis was to gain a clear understanding of the overall cost difference between the two options. It is important to note that while staff obtained a quote for 100 firearms in the research phase of this project, staff is recommending purchasing 110 Glock firearms, which would include smaller firearms for specialty assignments requiring compact versions (as noted above) for concealment purposes.

Retrofitting the current, aging firearms is not practical from a cost perspective. Additionally, the logistics for retrofitting would be complicated. Over 100 firearms would need to be sent to the factory in phases for milling, incurring significant shipping costs. The staggered return of modified firearms would result in prolonged operational disruptions, requiring officers to rotate equipment or temporarily go without their assigned firearms. The time-consuming nature of this process, combined with the strain on manpower and the overall lack of operational efficiency, would ultimately negate any slight cost savings. Staff obtained a quote for obtaining new slides for the existing firearms and the pre-tax and shipping estimate was \$105,136.08.

Staff also obtained a quote for purchasing entirely new firearms which would be machine milled to accommodate pistol mounted optics, and the pre-tax and shipping estimate was \$107,658.00.

It is important to note that the total price difference between purchasing new Glocks and retrofitting the current firearms was only approximately \$2,521.92. One key reason for this minimal difference is that the Sig Sauer P320 generally has a higher average price than the Glock 47, making the cost of retrofitting less advantageous compared to investing in new, fully compatible firearms.

While modifying the existing Sig Sauer P320s may appear to be initially less expensive, it comes with added expenses and the potential for escalating maintenance costs as the firearms near the end of their lifecycle. In contrast, investing in new Glock 47's equipped PMOs offers compatibility with optics and provides a more reliable, long-term solution as this approach reduces future maintenance and operational costs, ultimately delivering better value for the department and enhancing officer safety and performance. Additionally, staff prefer the direct mount option, as it ensures a streamlined, durable setup with fewer failure points.

Bidding Process

To meet the requirements for this project, staff researched various vendors capable of supplying the necessary items, including Glock firearms with direct mount options, Holosun 509-T optics, Safariland holsters, and a small supply of non-direct mount Glock handguns equipped with adapter plates. The adapter plate option is needed to accommodate certain needs as a secondary solution.

Staff followed the City's competitive bidding procedure set forth in the Union City Municipal Code, Section 2.32.070. The bid notice requested pricing for the following items:

- 1. (93) Glock Model G47 MOS 9mm Pistol "Direct Mount" with AMGLO 1/3 Co-Witness Night Sight and Holosun 509T Optic
- 2. (5) Glock Model G19MOS Gen5 9mm Pistol with Fixed Sight and (3) 15-Round Magazines
- 3. (12) Glock Model G19MOS Gen5 9mm Pistol with Night Sights and (3) 15-Round Magazines
- 4. (93) Safariland Model 6360RDS Level III Duty Holster, Black/BW for G47 with Light and Optic
- 5. (5) Ameriglo Backup Sight Set, Tritium Front, Black Rear, Optic Height XL Size, Part # GL-809
- 6. (5) Holosun Model 509T Red Dot Optic, Red MRS Reticle, Part # HES09T-RD X2 LEM
- 7. (5) C&H Precision Glock/509T Adapter Plate, Part # GL-509T-ST
- 8. (13) Safariland Model 6360RDS Level III Duty Holster, Coyote Tan, STX Tactical Finish, for G47 with Optic and Light (Part # 6360RDS-8792-76)

The bidding opened on February 20, 2025 and closed on March 3, 2025. Staff received bids from LC Action Police Supply, MD HQL Training and Pro-Force Law Enforcement Supply. LC Action Police Supply in San Jose, provided the most competitive quote of \$113,898.56. MD HQL Training provided a quote of \$175,977.06 and Pro-Force provided a quote of \$114,742.27

LC Action Police Supply Bid

- 1. (93) Glock Model G47 MOS 9mm Pistol "Direct Mount" with AMGLO 1/3 Co-Witness Night Sight and Holosun 509T Optic

Price per unit: \$857.67
Total: \$79,763.31
- 2. (5) Glock Model G19MOS Gen5 9mm Pistol with Fixed Sight and (3) 15-Round Magazines

Price per unit: \$429.00
Total: \$2,145.00
- 3. (12) Glock Model G19MOS Gen5 9mm Pistol with Night Sights and (3) 15-Round Magazines

Price per unit: \$481.00
Total: \$5,772.00
- 4.(93) Safariland Model 6360RDS Level III Duty Holster, Black/BW for G47 with Light and Optic

Price per unit: \$123.13
Total: \$11,451.90
- 5. (5) Ameriglo Backup Sight Set, Tritium Front, Black Rear, Optic Height XL Size, Part # GL-809

Price per unit: \$54.44
Total: \$272.20
- 6. (5) Holosun Model 509T Red Dot Optic, Red MRS Reticle, Part # HES09T-RD X2 LEM

Price per unit: \$316.51
Total: \$1,582.55

7. (5) C&H Precision Glock/509T Adapter Plate, Part # GL-509T-ST

Price per unit: \$51.22
Total: \$256.10

8. (13) Safariland Model 6360RDS Level III Duty Holster, Coyote Tan, STX Tactical Finish, for G47 with Optic and Light (Part # 6360RDS-8792-76)

Price per unit: \$123.13
Total: \$1,600.69

TOTAL COST BREAKDOWN

- Subtotal: \$102,842.94
- Sales Tax (10.75%): \$11,055.62
- Shipping: \$0.00
- **Total: \$113,898.56**

Training

The Glock Armorer Course is approximately \$300.00 per participant, while the Pistol Transition and Optic Course costs \$500.00 per participant. The department plans to send ten to 12 firearms staff members to each course, equipping them with the expertise to train additional personnel. This approach ensures all officers are proficient in maintaining and operating the new Glock firearms and PMOs.

Investing in this specialized training will enhance overall firearm proficiency and improve operational efficiency. Department-wide training will be seamlessly integrated into our regularly scheduled Continued Professional Training (CPT), which is already budgeted.

The estimated total tuition for these courses ranges from \$9,000 to \$10,000, with the majority funded through the Supplemental Law Enforcement Services Fund (SLESF). Any additional costs will be covered by the department's firearms training budget, which is specifically allocated for specialized training initiatives.

Firearm Replacement and Disposal Considerations

As part of the firearm replacement initiative, we explored the option of reselling the current inventory to licensed dealers. Based on market estimates, potential resale could generate a credit of approximately \$22,000 to \$27,000, which would help offset the cost of new firearms.

However, resale presents inherent safety and reputational risks. Even when sold to licensed dealers, there is no guarantee where these firearms may ultimately end up. If they were later involved in criminal activity or other concerning incidents, it could reflect negatively on the department and undermine public trust.

To avoid these risks, staff are requesting authorization to have the current inventory destroyed, ensuring they are permanently removed from circulation and eliminating any potential for negative exposure.

FISCAL IMPACT

To fund this project, including both equipment and training, UCPD has allocated \$123,000 from the Supplemental Law Enforcement Services Fund (SLESF), which has already been approved by the City Council (Accounts 21121220-57130 (SLESF Fund, 21220-SLESF FY 19-20 Allocation, Other Capital Equipment) and 21121225-54111 (SLESF Fund, 21225-SLESF FY 24-25 Allocation, Contract Services).

Utilizing these funds ensures financial readiness without impacting the general fund operating budget. SLESF provides state funding to local law enforcement agencies to support public safety improvements, with a focus on front-line services, technology, and equipment upgrades. By leveraging this funding, UCPD can transition to new duty firearms and provide necessary training while aligning with SLESF's intended purpose and avoiding any strain on the general fund.

RECOMMENDATION

Given the small cost difference between upgrading the current system and transitioning to the Glock 47 platform, the transition to new Glock handguns equipped with PMOs is staff's recommendation. This change will modernize UCPD's firearms, enhance reliability, and improve performance and safety for both officers and the community.

Staff recommends that the City Council adopt a resolution authorizing the replacement of Police Department firearms with Glock models that are equipped with Pistol Mounted Optics, approving the decommissioning and destruction of existing firearms, and authorizing the purchase of firearms and equipment in an amount of \$113,898.56 for equipment, and an amount of \$9,101.44 for training. The recommended vendor is LC Action Police Supply.

Prepared by:

Andrew Holt, Captain

Submitted by:

Jared Rinetti, Police Chief

ATTACHMENTS:

Description		Type
	Draft Resolution	Resolution
	Presentation	Attachment

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY AUTHORIZING THE REPLACEMENT OF THE POLICE DEPARTMENT'S CURRENT FIREARMS WITH NEW GLOCK MODELS EQUIPPED WITH PISTOL MOUNTED OPTICS (PMOS), APPROVING THE DECOMMISSIONING AND DESTRUCTION OF EXISTING FIREARMS, AND AUTHORIZING THE PURCHASE OF NEW FIREARMS, OPTICS, AND ASSOCIATED EQUIPMENT FROM LC ACTION POLICE SUPPLY

WHEREAS, UCPD's current Sig Sauer P320 firearms are approaching the end of their 10-year service life and advancements in firearm technology have led to the development of Pistol Mounted Optics (PMOs); and

WHEREAS, PMOs are advanced aiming devices that enhance accuracy and confidence in firearm handling, especially in high-stress or low-light environments. UCPD's current firearms are not equipped with PMO's and do not have the capability of attaching them, without alterations; and

WHEREAS, PMO's significantly enhance accuracy, reducing liability exposure for police officers. Every round fired carries individual accountability, and missed shots can lead to unintended injuries, property damage, or legal consequences. A PMO improves sight alignment, target acquisition, and shot placement, allowing officers to engage threats more precisely under stress. By increasing hit probability and reducing errant rounds, PMOs not only enhance officer safety but also minimize risks to bystanders and City liability, reinforcing responsible firearm use and public trust.

WHEREAS, UCPD has determined that transitioning from the Sig Sauer P320 platform to Glock 47 pistols equipped with PMOs will offer enhanced firearm reliability, performance, and long-term cost-effectiveness; and

WHEREAS, the City of Union City followed its competitive bidding procedures in accordance with the Union City Municipal Code, section 2.32.070; and

WHEREAS, LC Action Police Supply provided the most competitive bid, which included Glock 47 pistols with Holosun 509T PMOs, Safariland holsters, and other associated equipment, which meet UCPD's specifications and requirements for this transition; and

WHEREAS, the cost of transitioning to the new Glock 47 pistols, PMOs, and associated equipment, as quoted by LC Action Police Supply, is \$113,898.56; and

WHEREAS, the total funding for this project has been identified and is available through the Supplemental Law Enforcement Services Fund (SLESF), which has already been accepted by the City Council; and

WHEREAS, the estimated training cost for this transition is between \$9,000 to \$10,000, with the majority funded through the Supplemental Law Enforcement Services Fund (SLESF). Any additional costs will be covered by the department's firearms training budget, which is specifically allocated for specialized training initiatives; and

WHEREAS, UCPD has considered the option of modifying the existing Sig Sauer P320s, but determined that purchasing new firearms offers a more reliable and cost-effective long-term solution; and

WHEREAS, UCPD has also determined that the destruction of the current Sig Sauer firearms is the safest course of action to eliminate any potential risks associated with resale and ensure the firearms do not re-enter circulation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Union City, as follows:

1. The City Council hereby approves the replacement of the Police Department's current Sig Sauer P320 firearms with new Glock 47 pistols equipped with Pistol Mounted Optics (PMOs), as outlined in the staff report.
2. The City Council hereby authorizes the destruction of the current Sig Sauer P320 firearms as part of this transition.
3. The City Council hereby approves the purchase of 110 Glock 47 pistols, Holosun 509T PMOs, Safariland holsters, and associated equipment from LC Action Police Supply in the amount of \$113,898.56, utilizing funds from the Supplemental Law Enforcement Services Fund (SLESF). Additional funds, of up to \$9,101.44, will be used for training for a total amount of \$123,000.
4. The City Council hereby approves the use of Supplemental Law Enforcement Services Fund (SLESF) Accounts 21121220-57130 (SLESF Fund, 21220-SLESF FY 19-20 Allocation, Other Capital Equipment) and 21121225-54111 (SLESF Fund, 21225-SLESF FY 24-25 Allocation, Contract Services).
5. The City Council acknowledges that the UCPD will conduct training for all officers on the new Glock firearms and PMOs, as outlined in the staff report.
6. The City Council directs the City Manager or their designee to take all necessary actions to implement this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney



UNION CITY POLICE DEPARTMENT

PISTOL MOUNTED OPTICS

(PMO'S)



SUMMARY

► EXECUTIVE SUMMARY

Staff recommend our Police Department transition from Sig Sauer P320s to Glock 47 duty pistols equipped with Pistol Mounted Optics (PMO's)

► STRATEGIC PLAN ALIGNMENT

Goal C: Institute forward-thinking, business, land use development, housing, social services, and public safety strategies that promote community growth and innovation.

Strategy 13: Align public safety services with community needs based on a data driven decision-making approach (i.e., emergency medical services, restoration of terminated police programs, etc.)

► DISCUSSION

UCPD currently issues Sig Sauer 9mm pistols to sworn officers, which are not equipped with Pistol Mounted Optics (PMO's). Retrofitting our current firearms to fit PMO's would require alterations and/or new slides.



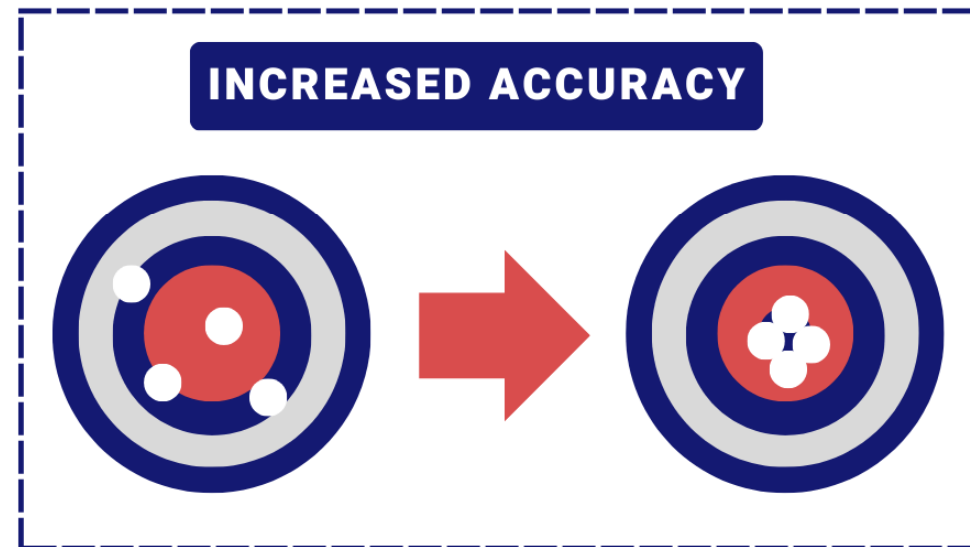
WHAT ARE PMO'S?

PMO's are advanced aiming devices attached to the slide of a handgun. These optics use a holographic red-dot to enhance sight picture and accuracy, especially in high-stress situations or low-light environments. PMO's have gained popularity in law enforcement for their ability to increase both precision and confidence in firearm handling.



BENEFITS OF PMO'S

- Specifically, tests conducted by UCPD showed significant improvement in hit rates, ranging from 40% to 80% improvements, regardless of the officer's experience level. PMO's provided a clearer, more, precise aiming point opposed to traditional iron sights, reducing misaligned shots and promoting better decision-making in critical situations.
- Every round fired by a police officer carries immense responsibility. A missed shot can have devastating consequences, risking unintended injury and legal liability. Pistol Mounted Optics (PMO's) are not just an upgrade; they are a critical tool for increasing and reducing risk to both officers and the public.



COMPARISON



Iron Sights



PMO's





COST ANALYSIS

Retrofitting vs. Purchasing New Equipment



RETROFITTING SIG SAUER P320

- **Cost:** \$105,136.08 (Pre-tax and Shipping)
- **Challenges:**
 - High cost for new slides and modifications
 - Operational disruptions due to phased firearm returns
 - Logistical and manpower strain
 - **Lifespan:** Existing firearms are nearing the end of their 10-year lifecycle
 - **Maintenance:** Predicted increase in repair and maintenance costs as firearms age

PURCHASING NEW GLOCK 47

- **Cost:** \$107,658.00 (Pre-tax and Shipping)
- **Benefits:**
 - Direct mount compatibility with Pistol Mounted Optics (PMO's)
 - More reliable, long-term solution
 - Lower overall operational and maintenance costs

RECOMMENDED FIREARM



Acquiring pistol-mounted optics presents an ideal opportunity to transition to a new weapon system.

Although this is slightly more expensive (\$2,521.92) than retrofitting our current Sig Sauer P320 firearms, they are nearly seven years old and approaching the end of their 10-year lifecycle.

Investing in new firearms like the Glock 47 will ensure optimal compatibility with optics while eliminating the costs associated with modifying aging models.

WHY NEW FIREARMS?

- Firearms naturally degrade over time due to continuous use, wear on internal components, and exposure to environmental factors. As they age, reliability declines, and maintenance costs increase due to more frequent repairs and part replacements.
- By making this proactive transition now, we can avoid escalating maintenance expenses while ensuring officers have more dependable and effective equipment for years to come.
- Another key consideration in the transition is safety. The Sig Sauer P320 has been the subject of multiple reports and lawsuits regarding accidental discharges. Sig Sauer has consistently stated that the P320 meets or exceeds all industry safety standards, however, concerns about accidental discharges have persisted, leading some agencies to opt for other firearms, such as Glocks.



RECOMMENDED PMO

Based on department testing, the recommended PMO is a direct mounted Holosun 509T enclosed Pistol Mounted Optic (PMO). This product offers several significant advantages that align with our needs and goals:

- ▶ **Durability:** The optic is weatherproof and housed in a titanium body, making it highly resistant to wear and tear.
- ▶ **Battery life** of up to 50,000 hours, ensuring minimal maintenance and less frequent battery changes. For further reliability, the optic includes a solar failsafe, preventing battery-related failures that could compromise performance during critical situations.



THE BIDDING

- Staff followed our City's competitive bidding procedure set forth in the Union City Municipal Code, section 2.32.070. The bid notice requested pricing for firearms, PMO's, holsters, and other associated equipment:
- The bidding opened on 02/20/25 and closed on 03/07/25. Staff subsequently received bids from LC Action Police Supply, MD HQL Training and Pro-Force Law Enforcement Supply.



FIREARM REPLACEMENT & DISPOSAL CONSIDERATIONS

- As part of our firearm replacement initiative, we explored the option of reselling our current inventory to licensed dealers. Based on market estimates, potential resale could generate a credit of approximately \$22,000 to \$27,000, which would help offset the cost of new firearms.
- However, resale presents inherent safety and reputational risks. Even when sold to licensed dealers, there is no guarantee where these firearms may ultimately end up. If they were later involved in criminal activity or other concerning incidents, it could reflect negatively on the department and undermine public trust.
- To avoid these risks, we are requesting authorization to have our current inventory destroyed, ensuring they are permanently removed from circulation and eliminating any potential for negative exposure.



FISCAL IMPACT

To fund this project, including both equipment and training, UCPD has allocated \$123,000 from the Supplemental Law Enforcement Services Fund (SLESF), which has already been approved by the City Council. Utilizing these funds ensures financial readiness without impacting the general fund operating budget.

SLESF provides state funding to local law enforcement agencies to support public safety improvements, with a focus on front-line services, technology, and equipment upgrades. By leveraging this funding, UCPD can transition to new duty firearms and provide necessary training while aligning with SLESF's intended purpose and avoiding any strain on the general fund.



RECOMMENDATION



- Given the small cost difference between upgrading the current system and transitioning to the Glock 47 platform, the transition to new Glock handguns equipped with PMO's is staff's recommendation. This change will modernize UCPD's firearms, enhance reliability, and improve performance and safety for both officers and the community.
- Staff recommend adopting a resolution to replace the Police Department's current firearms with new Glock models equipped with Pistol Mounted Optics (PMO's), authorize the destruction of the existing firearms, and approve the purchase of the new firearms, optics, and associated equipment from LC Action Police Supply.



UNION CITY POLICE DEPARTMENT

THANK YOU!





Agenda Item

DATE: 4/22/2025

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: KRISTOPHER J. KOKOTAYLO, CITY ATTORNEY

SUBJECT: ADOPT RESOLUTIONS APPROVING: 1) A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF UNION CITY AND THE UNION CITY POLICE OFFICERS' ASSOCIATION RELATED TO HEALTH PLAN CONTRIBUTIONS; 2) A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF UNION CITY AND THE UNION CITY POLICE MANAGEMENT ASSOCIATION RELATED TO HEALTH PLAN CONTRIBUTIONS; AND 3) AN AMENDMENT TO THE COMPENSATION AND BENEFIT PLAN FOR UNREPRESENTED EMPLOYEES RELATED TO HEALTH PLAN CONTRIBUTIONS

EXECUTIVE SUMMARY

Staff recommends that the City Council adopt the attached resolutions approving the following:

- 1) A side letter (the "PMA Side Letter") to the Memorandum of Understanding between the City of Union City ("City") and the Union City Police Management Association ("PMA").
- 2) A side letter (the "POA Side Letter") to the Memorandum of Understanding between the City and the Union City Police Officers' Association ("POA").
- 3) An amendment to the Compensation and Benefit Plan for Unrepresented Employees (the "Plan").

The proposed side letters and amendment all provide that the represented employees in PMA and POA as well as employees subject to the Plan will receive an increase in City contribution to health benefit cafeteria plans to up to Two Thousand Two Hundred Dollars (\$2,200) per month effective the first pay date of May 2025, and to up to Two Thousand Two Hundred Fifty dollars (\$2,250) per month effective the first pay date of 2027.

STRATEGIC PLAN ALIGNMENT

This action supports Strategy 8 of Goal B, Governance and Organization Effectiveness, by ensuring salaries are competitive in order to retain talented staff and to provide an attractive recruiting environment.

BACKGROUND

The City entered into tentative agreements with PMA and POA which established that "[...] if, during the negotiations for the City's MOUs for the term beginning January 1, 2025, the City agrees to provide any other bargaining unit a health plan contribution in an amount greater than Two Thousand one hundred and twenty-five Dollars (\$2,125) per month, the City will increase the health plan contribution to eligible Association members to the same amount, on the same terms and on the same effective date as the bargaining unit with the greater benefit." On April 8, 2025, the City adopted a resolution that approved and adopted the Memorandum of Understanding between the City and the Service Employees' International Union Local 1021 (the "SEIU MOU"), which, in part, increased cafeteria plan contribution benefits for employees in the classifications identified in the SEIU MOU in the following ways: (1) it increased the cafeteria plan monthly allowance from \$2,000 to \$2,200, effective the first pay date of the month following City Council's approval of the SEIU MOU (May 2025); and (2) it provided an additional increase to the cafeteria plan monthly allowance from \$2,200 to \$2,250, effective the first pay date of 2027 (January 2027).

The attached side letters to the Memorandum of Understandings for both PMA and POA effectuate the tentative agreements with PMA and POA relating to health plan contribution increases to the same amount, on the same terms, and on the same effective date of the SEIU MOU.

Lastly, to provide for equity City-wide in this regard, staff has prepared a proposed amendment to the Plan along the same terms to provide the same benefit to unrepresented employees subject to the Plan.

DISCUSSION

The two side letters with PMA and POA, as well as the amendment to Plan memorialize: a cafeteria health contribution increase of up to Two Thousand Two Hundred Dollars (\$2,200) per month for each employee, that will go into effect the first pay date of the month following City Council approval of this Agreement (May 2025); as well as, a health contribution increase of up to Two Thousand Two Hundred Dollars (\$2,250) per month for each employee, that will go into effect the first pay date effective the first pay date of 2027; to match the amount, terms, and effective date as the the SEIU MOU.

FISCAL IMPACT

The fiscal impact of the proposed action is an additional \$62,100 annually.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolutions approving the following:

- 1) A side letter (the “PMA Side Letter”) to the Memorandum of Understanding between the City of Union City (“City”) and the Union City Police Management Association (“PMA”).
- 2) A side letter (the “POA Side Letter”) to the Memorandum of Understanding between the City and the Union City Police Officers’ Association (“POA”).
- 3) An amendment to the Compensation and Benefit Plan for Unrepresented Employees (the “Plan”).

The proposed side letters and amendment all provide that the represented employees in PMA and POA as well as employees subject to the Plan will receive an increase in City contribution to health benefit cafeteria plans to up to Two Thousand Two Hundred Dollars (\$2,200) per month effective the first pay date of May 2025, and to up to Two Thousand Two Hundred Fifty dollars (\$2,250) per month effective the first pay date of 2027.

Prepared by:

Carolina Ugalde, Associate Attorney

Submitted by:

Kristopher J. Kokotaylo, City Attorney

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Draft Resolution - POA	Resolution
<input type="checkbox"/>	POA SL	Exhibit
<input type="checkbox"/>	Draft Resolution - PMA	Resolution
<input type="checkbox"/>	PMA SL	Exhibit
<input type="checkbox"/>	Draft Resolution - Unrepresented	Resolution

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY APPROVING A SIDE LETTER BETWEEN THE CITY OF UNION CITY AND THE UNION CITY POLICE OFFICERS' ASSOCIATION RELATED TO HEALTH PLAN CONTRIBUTIONS

WHEREAS, the current Memorandum of Understanding between the City and the Police Officers' Association ("POA"), effective January 1, 2025, through December 31, 2027, is currently in effect (the "MOU"); and

WHEREAS, POA serves as the sole and exclusive bargaining group for the classifications identified in the MOU; and

WHEREAS, the City Manager or her designee has met and conferred in good faith with the representatives of POA related to the above matter; and

WHEREAS, the City and POA desire to enter into a side letter for the City to increase health plan contributions in the manner specified in the side letter; and

WHEREAS, the City Council has considered the proposed side letter and determined that the proposed side letter is proper and in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves and adopts a side letter to the MOU, attached hereto and incorporated herein by reference and authorizes the City Manager to execute the side letter and to take such further actions as may be necessary to implement the side letter to the MOU including any necessary non-substantive modifications in a form approved by the City Attorney.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney

Attachments:

1. Exhibit A – Side Letter to the MOU



Side Letter to the
Memorandum of Understanding
Between
The City of Union City
and
Police Officer Association (POA)

The City of Union City (“City”) and **Police Officer Association (POA)** (collectively the “Parties”) enter into this side letter to the Parties’ Memorandum of Understanding effective January 1, 2025 through December 31, 2027, to amend Health and Welfare Benefits Section 5.1 (Health Plan) of the Memorandum of Understanding.

WHEREAS, Section 5.1 of the Memorandum of Understanding established that “the City agrees to contribute to a cafeteria plan an amount up to Two Thousand One Hundred and Twenty-Five Dollars (\$2,125) per month toward the cost of medical, dental and vision premiums and other eligible benefits for all bargaining unit members, regardless of in which plan(s) they are enrolled[;]” and

WHEREAS, the City and the POA entered into a Tentative Agreement (“Tentative Agreement”) which established that: “[...] if, during the negotiations for the City's MOUs for the term beginning January 1, 2025, the City agrees to provide any other bargaining unit a health plan contribution in an amount greater than Two Thousand One Hundred and Twenty Five Dollars (\$2,125) per month, the City will increase the health plan contribution to eligible Association members to the same amount, on the same terms and on the same effective date as the bargaining unit with the greater benefit[;]” and

WHEREAS, on April 8, 2025, the City adopted a resolution that approved and adopted the Memorandum of Understanding between the City of Union City (City) and the Service Employees’ International Union (SEIU) for the period of January 1, 2025, through December 31, 2027 (SEIU MOU); and

WHEREAS, Section 8.1 (MEDICAL INSURANCE) of the SEIU MOU, increased cafeteria plan contribution benefits for employees in the classifications identified in the SEIU MOU in the following ways: (1) it increased the cafeteria plan monthly allowance from \$2,000 to \$2,200, effective the first pay date of the month following City Council’s approval of the SEIU MOU (May 2025); (2) it provided an additional increase to the cafeteria plan monthly allowance from \$2,200 to \$2,250, effective the first pay date of 2027 (January 2027); and

WHEREAS, pursuant to the Tentative Agreement between the City and the POA, the City shall now increase the cafeteria plan contribution to eligible POA members to the same amount, on the same terms and on the same effective date as the SEIU MOU; and

WHEREAS, the City and POA agree that effective the first pay date of the month following City Council approval of this Agreement (May 2025), the City shall increase its contribution to the cafeteria plan to up to Two Thousand Two Hundred Dollars (\$2,200) per month for each employee; and

WHEREAS, the City and POA agree that effective the first pay date of 2027, the City shall increase its contribution to the cafeteria plan to up to Two Thousand Two Hundred Fifty Dollars (\$2,250) per month for each employee; and

WHEREAS the Parties wish to enter into a side letter clarifying and memorializing the Parties' agreement.

NOW, THEREFORE the Parties agree to amend Section 5.1 (Health Plan), of the Memorandum of Understanding to include the following:

Effective the first pay date of May 2025, the City shall increase its contribution to the cafeteria plan up to Two Thousand Two Hundred dollars (\$2,200) per month toward the cost of medical, dental and vision premiums and other eligible benefits for all bargaining unit members, regardless of in which plan(s) they are enrolled.

Effective the first pay date of 2027, the City shall increase its contribution to the cafeteria plan up to Two Thousand Two Hundred Fifty dollars (\$2,250) per month toward the cost of medical, dental and vision premiums and other eligible benefits for all bargaining unit members, regardless of in which plan(s) they are enrolled.

For Union City:

For POA:

Joan Malloy, City Manager

Ian Hobson, Unit Leader

Jason Castleberry, Human Resources Director

Brandon Hayward, Unit Leader

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY APPROVING A SIDE LETTER BETWEEN THE CITY OF UNION CITY AND THE UNION CITY POLICE MANAGEMENT ASSOCIATION RELATED TO HEALTH PLAN CONTRIBUTIONS

WHEREAS, the current Memorandum of Understanding between the City and the Union City Police Management Association (“PMA”), effective January 1, 2025 through December 31, 2027, is currently in effect (the “MOU”); and

WHEREAS, PMA serves as the sole and exclusive bargaining group for the classifications identified in the MOU; and

WHEREAS, the City Manager or her designee has met and conferred in good faith with the representatives of PMA related to the above matter; and

WHEREAS, the City and PMA desire to enter into a side letter for the City to increase health plan contributions in the manner specified in the side letter; and

WHEREAS, the City Council has considered the proposed side letter and determined that the proposed side letter is proper and in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves and adopts a side letter to the MOU, attached hereto and incorporated herein by reference and authorizes the City Manager to execute the side letter and to take such further actions as may be necessary to implement the side letter to the MOU including any necessary non-substantive modifications in a form approved by the City Attorney.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney

Attachments:

1. Exhibit A – Side Letter to the MOU



Side Letter to the
Memorandum of Understanding
Between
The City of Union City
and
Police Management Association
(PMA)

The City of Union City (“City”) and **Police Management Association (PMA)** (collectively the “Parties”) enter into this side letter to the Parties’ Memorandum of Understanding effective January 1, 2025 through December 31, 2027, to amend Section 6.0(A) of the Memorandum of Understanding relating to Health and Welfare Coverage.

WHEREAS the Memorandum of Understanding established in relevant part that “[t]he City agrees to provide up to Two Thousand, One-Hundred and Twenty-Five Dollars (\$2,125) per month to each employee to pay for medical, dental, vision and long-term disability insurance costs”; and

WHEREAS, the City and the PMA entered into a Tentative Agreement (“Tentative Agreement”) which established that: “[...] if, during the negotiations for the City’s MOUs for the term beginning January 1, 2025, the City agrees to provide any other bargaining unit a health plan contribution in an amount greater than Two Thousand One Hundred and Twenty Five Dollars (\$2,125) per month, the City will increase the health plan contribution to eligible Association members to the same amount, on the same terms and on the same effective date as the bargaining unit with the greater benefit[;]” and

WHEREAS, on April 8, 2025, the City adopted a resolution that approved and adopted the Memorandum of Understanding between the City of Union City (City) and the Service Employees’ International Union (SEIU) for the period of January 1, 2025, through December 31, 2027 (SEIU MOU); and

WHEREAS, Section 8.1 (MEDICAL INSURANCE) of the SEIU MOU, increased cafeteria plan contribution benefits for employees in the classifications identified in the SEIU MOU in the following ways: (1) it increased the cafeteria plan monthly allowance from \$2,000 to \$2,200, effective the first pay date of the month following City Council’s approval of the SEIU MOU (May 2025); (2) it provided an additional increase to the cafeteria plan monthly allowance from \$2,200 to \$2,250, effective the first pay date of 2027 (January 2027); and



WHEREAS, pursuant to the Tentative Agreement between the City and the PMA, the City shall now increase the cafeteria plan contribution to eligible PMA members to the same amount, on the same terms and on the same effective date as the SEIU MOU; and

WHEREAS, the City and PMA agree that effective the first pay date of the month following City Council approval of this Agreement (May 2025), the City shall increase its contribution to the cafeteria plan to up to Two Thousand Two Hundred Dollars (\$2,200) per month for each employee; and

WHEREAS, the City and PMA agree that effective the first pay date of 2027, the City shall increase its contribution to the cafeteria plan to up to Two Thousand Two Hundred Fifty Dollars (\$2,250) per month for each employee; and

WHEREAS the Parties wish to enter into a side letter clarifying and memorializing the Parties' agreement.

NOW, THEREFORE the Parties agree to amend Section 6.00, Insurance Coverage (*specifically subsection A relating to Health and Welfare Coverage*), of the Memorandum of Understanding to include the following:

Effective the first pay date of May 2025, the City shall increase its contribution to the cafeteria plan up to Two Thousand Two Hundred dollars (\$2,200) per month to each employee to pay for medical, dental, vision and long-term disability insurance costs.

Effective the first pay date of 2027, the City shall increase its contribution to the cafeteria plan up to Two Thousand Two Hundred Fifty dollars (\$2,250) per month to each employee to pay for medical, dental, vision and long-term disability insurance costs.

For Union City:

For PMA:

Joan Malloy, City Manager

Andrew Holt, Unit Leader

Jason Castleberry, Human Resources Director

Paul Kanazeh, Unit Leader

RESOLUTION NO. 2025-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY APPROVING AN AMENDMENT TO THE COMPENSATION AND BENEFIT PLAN FOR UNREPRESENTED EMPLOYEES RELATING TO HEALTH BENEFIT CONTRIBUTIONS

WHEREAS, the City of Union City (the “City”) has previously adopted and periodically amended the Compensation and Benefit Plan for Unrepresented Employees, which was last updated on January 16, 2025 (the “Plan”); and

WHEREAS, classifications that are subject to the Compensation and Benefit Plan for Unrepresented Employees are unrepresented employees; and

WHEREAS, the City Council desires to amend the Plan as provided in this Resolution in order to establish equity among employees in the City; and

WHEREAS, the City Council has considered the proposed amendments to the Plan and finds that the terms and conditions of the amendment to the Plan are proper and in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves an amendment to the first paragraph of Section 5.00(A) of the Plan as provided below:

The City shall contribute to the cafeteria plan up to Two Thousand One Hundred and Twenty-Five Dollars (\$2,125) per month toward the medical, dental and vision premiums for all employees, regardless of the plan in which they are enrolled. Effective the first pay date of May 2025, the City shall increase its contribution to the cafeteria plan to up to Two Thousand Two Hundred Dollars (\$2,200) per month toward the medical, dental and vision premiums for all employees, regardless of the plan in which they are enrolled. Effective the first pay date of 2027, the City shall increase its contribution to the cafeteria plan up to Two Thousand Two Hundred Fifty dollars (\$2,250) per month toward the medical, dental and vision premiums for all employees, regardless of the plan in which they are enrolled. This monthly contribution includes the City's basic employer contribution for health premiums under PEMCHA, which City Council Resolution No. 2279-02 sets as the minimum required under PEMCHA. Employees shall pay premium costs exceeding the City's maximum contribution amount; and

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to take such further actions as may be necessary to implement the Plan including any necessary non-substantive modifications in a form approved by the City Attorney.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney