

EXHIBIT A – Scope of Services

Scope

Based on an informal request for services received, CPS HR is available to provide the following services to the City:

- Review and update the City's current Military Leave policy;
- Handle workers compensation matters;
- Provide support and guidance on general human resource matters in the areas of employee relations, labor relations, classification and compensation, etc.
- Partner with the City's staff to assist with recruitment and selection efforts.

CPS HR has assembled a strong and uniquely qualified team of professionals to assist the City on this important engagement. We are committed to meeting the highest professional standards of quality, therefore team members have been selected for their relevant experience and expertise on policies and procedures.