

## RESOLUTION NO. 2025-XXX

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY APPROVING THE REDISTRIBUTION OF UNSPENT AND RELINQUISHED FUNDS FOR THE CITY COUNCIL'S TRAVEL AND TRAINING BUDGET IN FY 2024-2025, IN ADDITION TO RETURNING UNUSED FUNDS TO THE GENERAL FUND

**WHEREAS**, the City of Union City is committed to fiscal prudence and being responsible stewards over the use of public resources; and

**WHEREAS**, Councilmembers in their official capacity and as representatives of the City may participate in regional, state, and national organizations whose activities affect the City, as well as attend conferences and events related to the City, that may serve or benefit its residents; and

**WHEREAS**, on May 13, 2025, the City Council adopted Resolution No. 2025-066 approving amendments to the Policy Governing Expenses for the City Council ("Policy"), which provides standards on the use and expenditure of City resources in accordance with the requirements of Government Code Sections 53232.2 and 53233.3; and

**WHEREAS**, the Policy set forth a process for annual reporting and redistribution of unspent funds related to travel; and

**WHEREAS**, Councilmembers who do not intend to expend their budgeted funds during the remainder of the fiscal year may voluntarily elect to relinquish those funds; and

**WHEREAS**, annually at the first meeting in May, any relinquished funds will be evenly distributed to Councilmembers who have elected not to relinquish their funds for the remainder of the fiscal year; and

**WHEREAS**, the relinquished funds will continue to be evenly distributed until outstanding expenses have been reimbursed for each Councilmember that has elected not to relinquish their funds and shall continue to be distributed until there are no outstanding expenses left or until the relinquished funds have been completely exhausted; and

**WHEREAS**, the decision by a Councilmember to relinquish funds is entirely voluntary, but is final and irrevocable, and any unused funds at the end of the fiscal year would be returned to the General Fund; and

**WHEREAS**, for FY 2024-2025, Vice Mayor Scott Sakakihara has voluntarily elected to relinquish \$815.00 of his unspent funds; and

**WHEREAS**, in accordance with the Policy, these relinquished funds are to be evenly redistributed in the amount of \$407.50 per individual to Councilmember Jaime Patiño and Councilmember Jeff Wang, who have not relinquished any funds and have outstanding expenses.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Union City hereby approves the redistribution of unspent and relinquished funds for the City Council's Travel and Training Budget in FY 2024-2025, in addition to any unused funds at the end of the fiscal year to be returned to the General Fund.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Union City at a regular meeting held on this 27<sup>th</sup> day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

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GARY SINGH  
Mayor

ATTESTED:

APPROVED AS TO FORM:

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THAI NAM N. PHAM  
City Clerk

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KRISTOPHER J. KOKOTAYLO  
City Attorney