

RESOLUTION NO. 2025-XXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNION CITY
ESTABLISHING A POLICY FOR THE ADOPTION OF ANNUAL
REGULAR MEETING CALENDARS BY CITY COMMISSIONS**

WHEREAS, the City Council recognizes the importance of promoting good governance, transparency, and accountability in the scheduling of commission meetings; and

WHEREAS, there is a need for clearly defined regular meetings to calculate attendance compliance and promote public access to commission proceedings; and

WHEREAS, the City Council desires to formalize the practice of adopting regular meeting calendars for the upcoming calendar year to provide certainty and improve administrative planning.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Union City as follows:

1. All City Commissions shall formally adopt a regular meeting calendar for the upcoming calendar year no later than the last regular meeting held in the current calendar year.
2. City Boards and Committees shall determine whether to adopt a regular meeting calendar on a case-by-case basis as determined by the City Clerk in consultation with the staff liaison.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Union City at a regular meeting held on the 27th day of May 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

GARY SINGH
Mayor

ATTESTED:

APPROVED AS TO FORM:

THAI NAM N. PHAM
City Clerk

KRISTOPHER J. KOKOTAYLO
City Attorney